

Minutes of a meeting of the Grounds Maintenance Working Group held on Thursday 29<sup>th</sup> June 2023

Present:

Councillors Bowden, Jenkins, Knight and Tucker

Clerk: M. Isaac

**1. APPOINTMENT OF CHAIR**

RESOLVED that Councillor Bowden be appointed Chair of the Working Group

**2. APOLOGIES**

Apologies were received from Councillor Needham. Non attendance Councillor Lofthouse.

**3. TOWER VIEW**

a) Signs and Information Board

Recommended:

- i) That 2 aluminum composite information signs be purchased for the 2 wildflower areas.
- ii) That a QR Code be included on the sign
- iii) That Councillor Knight look into the purchase of an Image Pack and the size of the signs.

b) Dog Fouling

It was agreed that the dog fouling signs provided by Ray Jones, NDC be erected.

c) Tudor Park

It was agreed that Councillor Knight erect a temporary noticeboard on the gate at Tudor Park.

d) Top Wildflower Area

It was agreed that:

- i) That some of the Plantain be removed and re-seeded in the spring with a more appropriate mix.
- ii) That the area under the trees be scarified, and an appropriate mix of seeds sown in October that would deliver some flowers that liked shade throughout the rest of the year.
- iii) That Picket fence be treated

e) Bottom Wildflower Area

It was agreed in accordance with delegated authority that a gate, posts and fittings be purchased and erected. Councillors Knight, Jenkins and Tucker agreed to action.

f) Central Bank

Councillor Tucker reported that he had cleared both sides of the bank. He suggested that approx. 100 Beech Trees be planted on top of the bank mainly at the top end. He stated that the top of the bank was, however, very narrow and needed widening to support the growth of the trees and suggested that a quote be sought from Gavin Hendry to remove earth from the bottom of the bank on the play area side and placed on the top of the bank. He further added that the bind weed may require spot treatment.

Councillor Tucker agreed to seek a quote from Gavin Hendry.

It was agreed to seek advice from Councillor Short regarding the spraying of the bind weed and the legal requirements and the sowing of Cover crop.

g) Lower Bank

It was agreed that the nettles be removed. Councillor Jenkins stated that he had a spray that would kill off the nettles. The Clerk agreed to seek advice regarding spraying.

Recommended that Councillor Jenkins be authorised to attend a Certificated Weed Spraying Course to ensure that the Council complies with the legal requirements for spraying weeds on public land.

**4. PROVISION OF BENCHES.**

It was agreed that further to the Council decision Councillor Bowden would seek views from the Community on the provision/location of some benches in the Parish and Councillor Knight identify a couple of potential sites for consideration at the next Parish Council meeting.

**5. GROUNDS MAINTENANCE CONTRACT REVIEW.**

That the current revised Draft Grounds Maintenance Contract be circulated to Members of the Working Group.

Recommended that the Grounds Maintenance Working Group be re-appointed as a Committee with delegated powers to consider and agree the new Grounds Maintenance Contract and all issues relating to the Tower View Recreation Area and Tudor Park.

Chair

The meeting ended at 2.15 p.m.