

**MINUTES OF THE MEETING OF TAWSTOCK PARISH COUNCIL HELD ON
TUESDAY 16th JULY 2024 AT 7.00 p.m.**

Present: - Councillor Bowden (Chair)
Councillors Bates, East, Jenkins, Knight, Lines, Mason, Needham,
Norman and Short.

NDC Councillors Knight and Norman.

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public – None

72. APOLOGIES

Apologies were received from Councillor Lofthouse, DCC Councillor Leaver and NDC Renshaw.

**73. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE
CHAIR SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

The Clerk reported that the recent play area inspections had identified some remedial works.

Elizabeth Drive the roundabout was missing 2 rivets leaving sharp edges and needed rectifying, also the gate wasn't staying closed properly.

It was agreed that that authority be delegated to the Clerk to get the 2 missing rivets replaced.

Tudor Drive the gate spring was missing so the gate did not close. The purpose of the gate was raised for consideration.

It was agreed that consideration of the purpose of the gate be referred to the Parks and Open Space Committee for determination.

It was noted that the cleaning of the equipment was planned for next week.

74. PUBLIC SESSION

There were no questions from Parishioners.

75. DECLARATIONS OF INTEREST

There were no declarations of interest.

76. CORRESPONDENCE

There was no correspondence to report

77. FINANCIAL MATTERS.

a) Payments

RESOLVED that the following payments be approved:

North Devon Council Clerks Salary + Admin Fee	£666.93
M. Isaac Clerks Expenses	£13.40
Ucanstore.com – Storage	£28.60
L. Evely – Grounds Maintenance Contract	£940.43
Tawstock Village Hall – Air Pumps Project	£9,660.00

b) Financial Position

The Clerk updated Council on the current financial position at 16 July 2024 Current A/C £31,685.30 (includes £6,581.62 ringed fenced for Tower View Project) and Business Reserve A/C £16,350.17.

78. MINUTES

RESOLVED, that the minutes of the meeting held on 18th June May 2024 be approved as correct records and signed by the Chairman.

Further to Councillors Knights report at the last Council meeting Councillor Needham stated he had queried the work currently being undertaken in relation to the A39 St Johns planning consent. The Clerk had received information from NDC planning Officer that it was groundworks in relation to a new petrol station, which he wasn't aware of being previously approved and it was unlikely that a garden centre would now be built.

Councillor Knight stated that he would send a word document to enable Members to access the NDC mapping tool which would make it easier to identify the planning history of sites.

79. MATTERS ARISING FROM THE PREVIOUS MEETING NOT LISTED ELSEWHERE ON THE AGENDA

There were no matters arising.

80. COUNTY COUNCILLOR REPORTS

In the absence of the DCC Councillors there were no DCC reports.

81. DISTRICT COUNCILLOR REPORTS

a) NDC Councillor Knight

Councillor Knight reported the following:

- That the improvements to the Recycling Hall was progressing
- That the Strategy and Resources Committee had reviewed the Vehicle Licensing Agreement and that there had been zero vehicle breakdowns.

Councillor East highlighted concerns that the recycling teams were emptying the recycling bins too fast due to time constraints and leaving the empty recycling bins in the road/pavements causing obstructions.

Councillor Knight stated that this needed to be report via NDC Customer Services and he would also report.

b) NDC Councillor Norman

Councillor Norman reported the following:

- That the Bus Lane Public Consultation had ended
- That Ian Roome who had been elected as the new MP had due to his new role stepped down as Leader of NDC. A new appointment would be made in the following day.
- That the Council would be considering a motion that only plant based foods be provided at Council catered events and meetings.
- That the Governance Committee would be looking at the issues raised in complaints

82. HIGHWAY ISSUES

There were no highway issues raised.

83. PLANNING MATTERS

a)The Chair updated Council on the Planning Applications considered by the Planning Committee.

b) Local Plan.

Councillor Knight reported that the Local Plan was being reviewed. He would be pursuing the mechanism for the delivery of infrastructure works in advance of developments.

84. PARK AND OPEN SPACE COMMITTEE.

The minutes of the meeting held on 11th July 2024 (previously circulated) were noted.

The Chair reported that she was currently researching issues relating to the Burial Policy and price structure for consideration at the September Council meeting.

85. PARISH SURVEY

The Council considered the proposed questions for the Parish Survey (previously circulated).

Several issues were raised with regard to format, the wording of some questions, the delivery and return of surveys and the collation of information. The possibility of a prize in a draw was also considered, to encourage people to complete and return the survey.

It was agreed that Members look through the draft questionnaire in detail and pass comments to Councillor Mason for a final draft to be considered at the September/October meeting.

86. GOVERNANCE COMMITTEE

The Chair stated that she did not wish to be appointed to the Governance Committee.

It was agreed that the Governance Committee be re-appointed as the Governance Working Group (Councillors Bates, Needham, Norman and Mason) with a first meeting in early September to appoint a Chair and agree the terms of reference.

87. PARISH NOTICEBOARD

The Chair reported that at the Parks and Open Space Committee meeting Councillor Lofthouse had agreed to put together information and pictures for inclusion on the noticeboards for consideration at the next meeting.

It was agreed that consideration of the type and size of a new noticeboard for Harracott and the information to be displayed on the Parish noticeboards be referred to the Parks and Open Space Committee for consideration and agreement.

88. LITCHARDON SOLAR PANEL FUND GROUP MEETING : UPDATE.

Councillor Mason reported that an emergency meeting had been called by Horwood, Lovacott and Newton Tracey Parish Council to discuss the way forward and administration of the group. Fremington Parish Council had agreed to meet the administrative costs of the group and the setting up of a Community Interest Group was being investigated.

89. DEFIBRILLATOR – HARRACOTT: UPDATE

Councillor Mason reported that he was investigating new opportunities to assist the funding a new defibrillator for Harracott.

90. ITEMS FOR FUTURE MEETING

The following issues were raised for next Council meeting

Taw and Torridge Estuary Forum
Burial Ground Policy and Fees
Litchardon Solar Panel Fund Group
Defibrillator - Harracott
Parish Survey

91. DATE OF NEXT PARISH COUNCIL MEETING

It was noted that the next Parish Council meeting would be on Tuesday 17th September 2024 @ 7.00 p.m.

Chairman

The meeting ended at 8.45 p.m.