

**MINUTES OF A MEETING OF THE PARKS AND OPEN SPACE COMMITTEE
OF TAWSTOCK PARISH COUNCIL HELD ON
THURSDAY 11th JULY 2024 AT 4.00 p.m.**

Present: - Councillor Bowden (Chair)
Councillors Bates, Jenkins, Knight and Lofthouse.
M Isaac (Clerk)

Also present: Lewis Evely, Grounds Maintenance Contractor

In Attendance: Parishioner/Members of the Public – None

9. APPOINTMENT OF CHAIR 2024/2025

RESOLVED that Councillor Bowden be appointed Chair for 2024/2025.

10. APOLOGIES

Apologies were received from Councillor Needham.

11. MINUTES

RESOLVED that the minutes of the meeting held on 11th April 2024 be approved as a correct record and signed by the Chair.

Minute 5(b) Councillor Jenkins reported that DCC had confirmed that there was no problem with the overhanging tree on the small corner area in Elizabeth Drive

Minute 7 Tower View Central Bank. The Contractor stated that due to the closeness of the fencing it was not possible to get digger access to move the earth.

Councillor Jenkins agreed to seek a view from another digger contractor

It was agreed that that Members of the Committee hold a site meeting to assess the problem.

12. ITEMS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR AS A MATTER OF URGENCY

The Chair reported that the provision of DCC brown directional signs had been raised for each park.

It was agreed that the Clerk contact DCC regarding the costs and siting of at least 2 signs for each park.

13. PUBLICATION OF INFORMATION/PICTURES OF THE ONGOING WORK IN TOWER VIEW ON THE PARK NOTICEBOARD.

Councillor Lofthouse stated that the Council needed to explain to residents what the Parish Council was doing in the Tower View Recreation Area and what it aimed to achieve.

Councillor Lofthouse agreed to put together information and pictures for inclusion on the noticeboard for consideration at the next Committee meeting.

14. GROUNDS MAINTENANCE CONTRACT – SCHEDULE OF INSPECTIONS

The Committee considered a rota for the inspection of the Grounds Maintenance Contract Areas.

It was agreed that the areas should be inspected on a monthly basis at least 2 weeks before each Parish Council meeting.

Councillor Bates agreed to inspect the Tower View Recreation Area.

The Clerk reported that Councillor Needham had indicated that he would be willing to inspect Tudor Park.

The Chair agreed to put together a rota for the inspection of the Burial Ground by the other 4 members of the committee.

15. TOWER VIEW AND TUDOR PARKS - RISK ASSESSMENT

It was agreed that a risk assessment for the two park areas be referred to the Governance Committee.

16. TOWER VIEW RECREATION AREA

a) Schedule and layout of the central bank tree planting.

Councillor Lofthouse reported that the trees that were previously available were now no longer available.

It was agreed that consideration of the planting of trees in the autumn be deferred.

b) Provision of solar powered lights and cameras

Councillor Knight reported that the cost of solar powered lights was approximately £400 each.

It was considered that 3 lights should be installed one at each end of the path through the park and the other by the play area with a camera.

Councillor Knight agreed to speak to the appropriate NDC Officer with regard to the legal requirements and suitable companies.

c) Extension and provision of additional equipment in play area – s106 funding. quote from TK play.

The Clerk reported the receipt of a quote from TK Play to extend the play area and provide a new piece of play equipment of £21,330.

It was agreed that the Clerk submit an application to NDC to draw down the remaining s106 funds for Tower View Recreation Area.

17. MOBILE LENGHTSMAN.

Councillor Lofthouse reported that he had spoken to Barnstaple Town Council who employed a team of people to undertake maintenance work on Council owned areas of land and asked if they would be willing to undertake work for Tawstock Parish Council on an occasional ad hoc basis. There would be a cost.

It was noted as a possible future option.

18. BURIAL GROUND TREES INSPECTION - SITE VISIT.

The Chair reported that she was currently reviewing the policy in particular the inclusion of the inspection of grave stones and the period in which they can be erected after a burial and fees for the burial ground for consideration at the September Council meeting.

It was noted that the contractor had cut the cherry tree.

It was agreed that the Clerk seek information from NDC regarding the frequency and cost of a tree surveys.

19. ITEMS FOR NEXT MEETING

Consideration of a quote from Lewis Evely regarding the installation of the gate at the bottom wildflower area in Tower View

Chair the meeting ended at 5.15 p.m.