

**TAWSTOCK PARISH COUNCIL**  
**Minutes of the Parish Council Meeting held 25/01/17, 19:00 at**  
**Tawstock Village Hall**

**PRESENT:**

Cllr D Brailey M.B.E. (Chairman)      Cllr C Prideaux      Cllr M Ward  
 Cllr N Lines      Cllr N Short  
 Cllr D Luggar      Cllr C Thorne

**In Attendance:**

County Cllr R Edgell      District Cllr G Lane      - Clerk P Dunn      2 Members of Public

**1. Public Session.**

Chairman welcomed all present and wished all a happy new year.

- 2. To Approve Apologies for Absence.** None.  
**3. To consider application(s) for co-option.** None.  
**4. To Receive the following Reports:-**

**4.1. Chairman.**

The Chairman reported the Theatres Trust had gone into administration.

Cllr Short arrived.

Cllr Lane arrived.

**4.2. County Cllrs.**

Cllr Edgell reported:-

- Negligible net increase in refuse lorry movements would result in the event a Waste Transfer Station is sited at Brynsworthy.
- Requesting the Invest in Devon grant funding application for £1000 from Harracott Village Hall be submitted via the parish council.
- The County Council were considering implementing the Social Care precept increase of 3% for 2017/18, noting it would still not cover the planned increases in the Living Wage.

**4.3. District Cllrs.**

Cllr Lane reported the District Council government grant was to be reduced by a further 13.4% for 2017/18.

**5. Code of Conduct.****5.1. To consider any councillor dispensation requests.**

None.

**5.2. To receive Declarations of Interests in the business to be transacted.**

Agenda	Councillor	Type	Reason	Dispensation
	None			

**6. Minutes.**

**6.1. 14/12/16.** To sign if approved, minutes of the Council.

**RESOLVED:** Cllr Luggar proposed, Cllr Ward seconded and all were in favour approval.

**6.2. To note matters arising from the minutes not on the agenda.**

None.

**7. To consider the following Planning Matters:-**

**7.1. Planning applications received after publication of agenda.**

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See planning report appended.

**7.2. Planning applications received after publication of agenda.**

See planning report appended.

**7.3. Local Plan Consultation.**

Correspondence dated 12/01/17 was reported and noted.

**7.4. Section 107 Update.**

None. **Clerk to re-agenda.**

**8. To consider the following Finance matters:-**

**8.1. Note account balances.**

Noted.

**8.2. Sanction payments due & instruct cheque signatories.**

**RESOLVED:** The Chairman proposed, Cllr Luggar seconded and all were in favour settlement accounts 8.2.1 through 8.2.7, with Cllrs Lines and Thorne to sign. **Clerk to action.**

**8.3. Grant Applications.**

The clerk reported submission of applications to the District Council Community Councillor and TAP Grant Funds in addition to the County Council Invest In Devon Fund. An award of £814 had been confirmed from the District Community Councillor grant fund.

Councillors considered annual parish grants to the village halls.

**RESOLVED:** The Chairman proposed, Cllr Prideaux seconded and all were in favour annual grants of £300 to Tawstock and Harracott Village Halls. **Clerk to action.**

**8.4. Pension Scheme.**

The clerk left for this item.

**RESOLVED:** Cllr Luggar proposed, Cllr Prideaux seconded and all were in favour providing the clerk with a pension through joining the Local Government Pension Scheme. **Clerk to action.**

**9. To consider the following Property/Environment matters:-**

**9.1. Highways issues.**

Harepie Hill drainage issues were raised again, the clerk reported Highways had submitted a scheme for funding to address these issues. Cllr Edgell advised the works were currently scheduled for 2017/18.

Cllr Edgell reported the Portmore roundabout enlargement works were underway funded by the Local Enterprise Partnership and Section 106 funding.

**9.2. Grounds Maintenance Tenders.**

Councillors considered two tenders.

**RESOLVED:** Cllr Prideaux proposed, the Chairman seconded and all were in favour accepting the tender from ISS for 2017. **Clerk to action.**

Cllr Ward to review tender schedule items for Tower View. **Clerk to agenda.**

**9.3. Street Naming.**

**Clerk to re-agenda.**

**9.4. Tower View Enhancements.**

The Chairman reported figures were being worked on. **Clerk to re-agenda.**

**10. Correspondence / Consultation Received for consideration:-**

**10.1. DCC – Highways Community Enhancement Fund.**

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Correspondence dated 22/12/16 was reported and noted. **10.2.**

**CCG – Response to representations.**

Correspondence dated 19/12/16 was reported and noted.

**11. Items for report only and future agenda items.**

**11.1. To consider tabled items received following agenda publication.**

The clerk reported the council's appointed Internal Auditor would no longer be available. **Clerk to agenda new appointment.**

**11.2. To receive items brought through the Chairman and future agenda items.**

None.

**12. Date of Next meeting recommended 22/02/17 – deadline for agenda items 10/02/17.**

Cllr Edgell noted the proposed date coincided with a District Council meeting.

**RESOLVED:** To defer the parish council meeting by one week to the 1<sup>st</sup> March, venue to be confirmed.

**Clerk to action.**

Cllr Edgell gave advanced apologies as he would be attending another parish council meeting scheduled for the 1<sup>st</sup> March.

Meeting closed 20:15.

**Planning Report**

**Planning determined falling due prior to schedule meeting:-**

- 7.1.1. **No. – 62306 RESOLVED:** Approve  
**Type - Application** SWANMOOR HARRACOTT BARNSTAPLE DEVON EX31 3LG - PRIOR APPROVAL FOR CONVERSION OF AGRICULTURAL BARN TO ONE DWELLING (CLASS Q & B) Councillors had no objections
- 7.1.2. **No. - 61464 RESOLVED:** Noted  
**Type - Appeal** STONEYLANDS NEWTON TRACEY DEVON - ERECTION OF 4 AFFORDABLE DWELLINGS AND 3 FULL MARKET DWELLINGS
- 7.1.3. **No. – 61883 RESOLVED:** Noted  
**Type - Granted Report** AKWAABA 1 OLD TORRINGTON ROAD STICKLEPATH BARNSTAPLE DEVON EX31 2DD - REMOVAL OF CONDITION 2 (NOT TO BE LET OR SOLD AS A SEPARATE UNIT) ATTACHED TO PLANNING PERMISSION 40315 (EXTENSION TO PROVIDE ADDITIONAL ACCOMMODATION FOR DEPENDANT RELATIVES, ADDITIONAL BEDROOM & RE-SITING OF EXISTING GARAGE) TO ALLOW FOR THE ANNEXE TO BE USED AS A SEPARATE UNIT OF ACCOMMODATION (AMENDED PLANS)
- 7.1.4. **No. - 62111 RESOLVED:** Noted  
**Type - Granted Report** 35 ELIZABETH DRIVE STICKLEPATH BARNSTAPLE DEVON EX31 3AJ - CONVERSION OF LOFT TO FORM ADDITIONAL LIVING ACCOMMODATION TOGETHER WITH INSTALLATION OF 6 ROOF VELUX WINDOWS & EXTENSION TO GARAGE
- 7.2.1. **No. – 62207 RESOLVED:** Noted

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**Type - Granted Report** LOWER COURT ROAD FROM HECCATON BRIDGE TO WOODLAND  
CROSS HISCOTT BARNSTAPLE DEVON EX31 3JS - CONVERSION OF  
PART OUT-BUILDING TO CREATE ANCILLARY ACCOMMODATION  
FOR MAIN DWELLING

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7.2.2.	No. - 62316 Type - Prior Approval not required	<b>RESOLVED:</b> Noted 34 SHORELANDS ROAD STICKLEPATH BARNSTAPLE DEVON EX31 3AA - PRIOR APPROVAL FOR A PROPOSED LARGER HOME EXTENSION IN RESPECT OF EXTENSION TO REAR WHICH EXTENDS 5.6M BEYOND THE REAR WALL, 3M TO RIDGE AND 2.350M TO EAVES
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**Finance – Balances & Payment Schedule**

Bank Balances		£	
	Current	43292.35	22/12/16
	Deposit	15939.65	30/12/16
		£59,232.00	
	Less uncleared cheque payments	22.00	
	Plus uncleared deposits	0.00	
	<b>Council Accounts Balance</b>	<b>£59,210.00</b>	
	Earmarked Funds – General Reserve	<del>10000.00</del>	
	Burial Ground	<del>8657.03</del>	
	Playgrounds	<del>20000.00</del>	
	Hollamoor Fund	<del>5000.00</del>	
	Harracott Village Hall	<del>2000.00</del>	
	Tawstock Village Hall	<del>600.00</del>	
	<b>Total Earmarked</b>	<b>£46,257.03</b>	

**Finalised Payment Schedule for 25/01/17.**

Item	Ref.	Payee	Purpose	£
8.2.1.	591	ISS	Grounds Maint Oct-Dec 16	<b>642.60</b>
8.2.2.	592	Tawstock Village Hall	Dec Booking	<b>12.00</b>
8.2.3.	593	HM Revenue and Customs	PAYE – Jan	<b>9.20</b>
8.2.4.	594	Clerk (£515.25)	Salary – Jan	<b>496.08</b>
			Reimbursements - Nov	
8.2.5.			Postage	<b>6.59</b>
8.2.6.			Mileage	<b>4.50</b>
8.2.7.			Stationary	<b>8.08</b>

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Signed:

Dated:

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