

**MINUTES OF A MEETING OF TAWSTOCK PARISH COUNCIL HELD AT THE  
VILLAGE HALL, TAWSTOCK ON  
WEDNESDAY 19<sup>th</sup> NOVEMBER 2019 AT 7.00 pm**

**Present: -** Councillor Luggar (Chairman)  
Councillors Blackman, I. Capon, L. Capon, Knight Lines, Short, Thorne,  
M. Ward and S Ward

NDC Councillors Knight, Lofthouse and Saxby.

DCC Councillors Edgell and Mathews

M Isaac (Clerk)

**In Attendance:** Parishioner/Members of the Public - None

**110. APOLOGIES**

There were no apologies for absence

**111. PUBLIC SESSION**

There were no issues raised by Parishioners.

**112. DECLARATIONS OF INTEREST**

There were no declarations of interest announced

**113. DCC COUNCILLOR REPORTS AND DISTRICT COUNCILLORS REPORT**

**a) DCC Councillor Mathews**

Councillor Mathews reported that official notification had been given that the road from the Wrey Arms roundabout to the mini roundabout by Shorelands Road would be re-surfaced.

**b) DCC Councillor Edgell**

Councillor Edgell stated that funds were available for projects in the rural part of Tawstock. He further stated that any unspent funds may not be carried forward to the next financial year as this was the penultimate year of the current DCC term of Office.

Councillor Capon asked if the request for a comprehensive report of the Highway issues/consequences of Development in the area had been considered at the last HATOC meeting on 31st October. It was reported that there had been no progress to date.

Councillor Knight reported that several boxes had been located at the Wrey Arms and Cedar's junctions.

**c) NDC Councillor Saxby**

Councillor Saxby stated that she was happy to allocate £250 from her Community Development fund towards the creation of wild flower areas in the Parish

**d) NDC Councillor Knight**

Councillor Knight reported that he had attended a BESN Energy Cost Saving Workshop and hoped to invite the presenter to the next Parish Council meeting.

**e) NDC Councillor Lofthouse**

Councillor Lofthouse stated that he had no further District Council issues to report

**114. MINUTES**

RESOLVED, that the minutes of the meeting held on 15<sup>th</sup> October 2019 be approved as a correct record and signed by the Chairman.

**115. MATTERS ARISING FROM THE PREVIOUS MEETING NOT LISTED ELSEWHERE ON THE AGENDA**

Councillor Blackman reported that she had contacted PETROC regarding a venue for Parish Council meetings. She had been advised that a room was available at a cost of £30 for 2 hours with a possible 25% discount if anyone knew a member of staff.

**116 HIGHWAY ISSUES**

- a) Old Torrington Road
  - i) Clearance of vegetation/overhanging trees etc (Southern End)

Councillor Knight presented photos of the area that required clearing of vegetation.

It was agreed that the photos be sent to Richard Sables and Steve Short DCC for action

- ii) Pedestrian Safety Issues Emergency measures, commencement of Larkbear development

Councillor Knight presented photos of the works undertaken to provide the access into the Larkbear development along Old Torrington Road. He stated that there were no 'Works Access' signs erected and measures were required to safeguard pedestrians passing the site.

It was stated that these issues should have been dealt with NDC Planning as part of the planning consent.

It was agreed that Councillor Knight contact NDC Senior Planning Officer Jean Watkins regarding the management of the site/works

- iii) Analysis of speed checks data in Old Torrington Road.

Councillor Knight stated that the speed check results had not yet been analysed.

It was agreed that Councillor Knight would contact Bill Banting and James Anstee DCC, for an analysis of the results.

- iv) Comprehensive Traffic survey: Update

Councillor Knight stated that a number of boxes had been located at the Wrey Arms and Cedars junctions to count cars.

Councillor I. Capon stated that no action had been taken since a meeting in May 2019 regarding a review of the traffic issues in the area.

It was agreed to contact James Anstee, DCC to seek the latest position regarding the review.

Councillor Luggar stated that he would seek an update on the NDC led meeting from the Leader of NDC.

Councillor M. Ward stated that the road markings at the Roundswell and Lake Roundabouts were not clear and dangerous and needed re-lining, contrary to a view previously expressed by DCC

- v) Parking restrictions review Old Torrington Road/Old Bideford Road

Councillor Knight presented photos of the problems caused by parked vehicles along Old Torrington Road and Old Bideford Road

It was agreed to send the photos to Bill Banting, DCC and seek a meeting on site to look at possible solutions.

## **117. PLANNING MATTERS**

The Council considered the following planning applications:

- a) Application 70576: Extension & Alterations to dwelling, Steepways, Old Sticklepath Hill, Barnstaple

Recommended APPROVAL

- b) Application 70611: Approval of details in respect of discharge of conditions 3 (materials), 7 (surface water drainage), 8 (foul drainage), 9 (noise), 11 (CMP), 14 (programme of works), 22 (AMS), 25 (POS) & 26 (lighting) attached to planning permission 61119 (erection of 236 dwellings, access off Old Torrington Road & associated works), Larkbear, Tawstock Barnstaple

Recommended APPROVAL but requested that the conditions imposed regarding times of working, the road being kept clean at all times (Funerals being undertaken at the Crematorium) and no parking on the road being adhered to and continually monitored

- c) Application 70656: Alterations to front entrance at 2 Regent Close Sticklepath  
Recommended APPROVAL
- d) Application 70683: Refurbishment of G block (Phases 2) at Petroc - Block G Old Sticklepath Hill, Sticklepath Barnstaple  
Recommended APPROVAL
- e) Application 70693: Siting of 1 externally illuminated dynamic visual media facade together with siting of 1 non illuminated hanging sign & one non illuminated fascia sign at Petroc Block G Old Sticklepath Hill Sticklepath Barnstaple  
Recommended APPROVAL
- f) County Matter Planning Application Variation of condition 1 and removal of condition 2 of planning permission DCC/4106/2019 for Variation of condition 5 of planning permission DCC/3951/2017 for Waste Transfer Station including a waste transfer hall, single storey weighbridge office and welfare facilities building, hardstand including staff parking and external weighbridge, internal access road, new access from the existing highway, drainage, lighting and landscaping at Brynsworthy Transfer Station, Roundswell, Barnstaple  
Recommended APPROVAL

Councillors Knight, Lofthouse and Luggar declared an interest in the above application as North Devon Councillors

### **118 WEBSITE: UPDATE**

Councillor M. Ward reported that the web site was progressing well with some further re-styling and search engine optimisation being done.

### **119 GROUNDS MAINTENANCE CONTRACT**

- a) Invoices from Tivoli

Councillor Luggar reported that he, the Clerk and Councillors Knight and M. Ward had met on site with the Regional Director from Tivoli and expressed concern at the invoices presented by Tivoli and the number of cuts undertaken.

The Clerk reported that he had email the information put together by Councillor M. Ward to the Regional Director of Tivoli as agreed at the meeting but no response had been received to date.

It was agreed as a gesture of goodwill to pay the invoice for October 2018 to March 2019 of £2,494.50 and await a response from Tivoli regarding the outstanding invoice for April 2019 to July 2019.

**120 TOWER VIEW PLAY AREA**

a) Removal of Dead Trees

The Clerk reported that he had sought 3 quotes to remove a dead Elm tree and cut back an overhanging Hawthorn tree in the Tower View Play Area.

2 quotes had been received from Mark Evans, Arbmark Tree Care £375 + VAT and Gavin Hendry £295

It was agreed to accept the quote from Gavin Hendry of £295

b) Tarmacking of narrow lane to rear of Tower View

Councillor Knight stated that the lane owned by North Devon Council needed re-surfacing. It was currently a low priority on the NDC list of works but if there was a contribution from the Parish Council (available s106 funding) it would be raised as a higher priority.

Councillor Knight agreed to seek a quote from Birches as part of a quote for tarmacking the Village Hall car park.

**121 TUDOR DRIVE PLAY AREA**

The Clerk reported that the Park had been closed on safety ground by Tivoli due to an unsafe wall in the ownership of an adjoining property owner.

In order to enable the park to be re-opened the Chairman had agreed as a matter of urgency to a fence being erected by Tivoli around the offending wall at a total cost of £75.

NDC Building Control had been informed of the problem and following investigations the owner had agreed to undertake the necessary remedial work to the wall.

It was agreed that the payment of £75 be re-affirmed.

**122 WILD FLOWER AREAS**

Councillor Luggar circulated maps of the open space areas in the Parish indicating the areas in public ownership.

He stated that he had contacted 'Plant life' an organisation that provided information and advice on how to establish wild flower areas.

He further stated that a management plan and costings would be required and in consultation with people near potential wild flower areas.

It was agreed that Councillors Luggar, M. Ward and Knight be appointed to identify potential wild flower areas and costings for consideration by the Parish Council.

It was noted that NDC was interested in rolling out a bigger programme throughout North Devon

### 123 COMMUNITY GOVERNANCE REVIEW

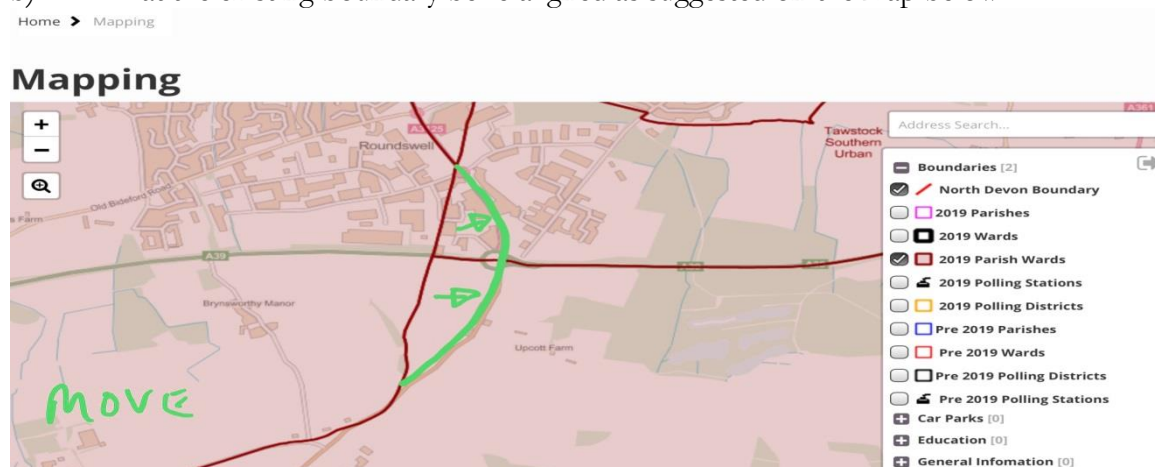
The Clerk reported that NDC were proposing to undertake a Community Governance review of Parishes.

It was considered that the existing 3 Parish Ward names were confusing and should be re-named.

It was stated that the existing boundary line cuts straight through buildings in Roundswell Business Park and then heads off straight across the field that cuts halfway through the new Business Park south of the A39 which was considered ridiculous

It was recommended:

- a) That the Parish Wards be re-named Tawstock Urban and Tawstock Rural.
- b) That the existing boundary be re-aligned as suggested on the map below.



### 124 s106 MONIES REVIEW

The Council noted the present position regarding s106 monies due to the Parish.

### 125. TAWSTOCK VILLAGE HALL CAR PARK RESURFACING

Councillor Short reported that there had been no progress to date. He had sought 3 quotes but had only received 1 quote. He would pursue the further quotes.

### 126. FINANCE MATTERS

The Council considered the following Payments:

#### a) Payments

RESOLVED that the following payments be agreed:

Tawstock Village Hall Hire of Hall 15/10	£	15.00
Clerks Expenses – Mileage/Postage	£	24.40

## Tawstock Parish Council Minutes 19<sup>th</sup> November 2019

North Devon Council Clerk Salary/Admin Fee	£ 553.72
Gavin Hendry Grass Cutting	£ 240.00
Tivoli Grass Cutting (October 2018 – March 2019)	£ 2,494.50
Mr N.Lines Memorial Gdn Strimming/Materials	£ 77.00
M.Isaac Printing of maps	£ 7.50

### **b) Current Financial Position**

The current financial position as at 4 November 2019 was noted

Current A/C £40,970.33, Business Reserve £15,982.75

### **127. CORRESPONDENCE**

The Clerk reported the following:

- a) The Council noted an E Mail from Chair and Mayor Lynton & Lynmouth Parish Council regarding the saving of the Fire & Rescue Service

It was agreed to send a letter opposing the cuts on safety grounds and support the saving of the Fire & Rescue Service

- (b) The Council noted an E Mail from Councillor L. Capon regarding information re the latest position of the Bus Gate in Old Torrington Road

Councillor Knight presented a plan of the proposed location of the bus gate in Old Torrington Road and stated that if the bus gate is moved it would be advertised for public consultation

It was agreed to put an item regarding bus gate on the next agenda

### **128. AGENDA MATTERS FOR NEXT MEETING**

The following issues were agreed for consideration at the next meeting:

Condition of Wall outside the Village Hall  
Lake Hill Road – Drainage Cleaning

Councillor M. Ward reported that residents had expressed thanks to Councillor Lofthouse for his work with Petroc in dealing with the problems caused in the area.

### **129. DATE OF NEXT MEETING**

It was noted that the next Parish Council meeting would be on Tuesday 17<sup>th</sup> December 2019 at 7.00 p.m. at Tawstock Village Hall

Chairman

The meeting closed at 8.55 p.m.