

# TAWSTOCK PARISH COUNCIL

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## Minutes of the Parish Council Meeting held 31/05/17, 19:20 at Tawstock Village Hall

### PRESENT:

Cllr D Brailey M.B.E. (Chairman)  
Cllr N Lines  
Cllr D Luggar

Cllr M Ward

Cllr C Thorne



### In Attendance:

County Cllr J Mathews

District Cllr G Lane

17 Members of Public  
P Dunn - Clerk

### Annual Council Business

#### 1. To elect the Council Chairman.

Cllr Brailey received and accepted nomination. There being no other nominations:-

**RESOLVED:** Cllr Lines proposed, Cllr Thorne seconded and all were in favour appointment.

#### 2. To receive the Chairman's declaration of acceptance of office in accordance with LGA72s83.

Cllr Brailey duly read the acceptance of office.

#### 3. To elect the Council Vice-Chairman.

Cllr Luggar received nomination and the Chairman advised Cllr Luggar was amenable to nomination. There being no other nomination:-

**RESOLVED:** Cllr Thorne proposed, Cllr Ward seconded and all were in favour appointment.

#### 4. To review Register of Councillors' Interests.

The Register was pre-circulated to councillors with their papers. No amendments were requested.

#### 5. To Appoint Committees and Representatives for the Council Year.

Tree Warden - Cllr Lines.

Tawstock Village Hall - Cllr Short.

### Monthly Business

#### 6. Public Session.

Representations were received concerning:-

- Notice facility at the Burial Ground - **clerk to action.**
- Shorelands Roundabout - video footage lodged with council - **Chairman and Cllr Mathews to action.**

Cllr Luggar arrived.

#### 7. To Approve Apologies for Absence.

**RESOLVED:** Apologies approved from Cllrs Prideaux and Short.

Apology noted from Cllr Edgell.

#### 8. To consider application(s) for co-option.

None.

#### 9. To Receive the following Reports:-

##### 9.1. Chairman.

See report appended.

##### 9.2. County Cllrs.

Cllr Mathews reported:-

- Cllr Edgell had been appointed Vice-Chairman of Devon County Council.

Initialled:

Chairman.

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- Thanked the clerk for action concerning a grounds maintenance complaint at the Burial Ground.
- The new Tews Lane School would be built prior to the Larkbeare School.
- Roundswell Roundabout – complaints received concerning speed of approaching traffic. Current - consultation on North Devon Link Road improvements.

**9.3. District Cllrs.**

Cllr Lane reported the TAP Fund would be available shortly subject to District approval.

Cllr Luggar reported the Eastacombe development would be starting soon and looked forward to the section 106 funding for the new play facilities in the parish.

**10. Code of Conduct.**

**10.1. To consider any councillor dispensation requests.**

None.

**10.2. To receive Declarations of Interests in the business to be transacted.**

Agenda	Councillor	Type	Reason	Dispensation
	None			

**11. Minutes.**

**11.1. 26/04/17.** To sign if approved, minutes of the Council.

**RESOLVED:** Cllr Lines proposed, Cllr Thorne seconded and all were in favour approval.

**11.2. To note matters arising from the minutes not on the agenda.**

None.

**12. To consider the following Planning Matters:-**

**12.1. Planning list.**

See planning report appended.

**12.2. Planning applications received after publication of agenda.**

None.

**12.3. Discontinuance of Planning Papers.**

The Chairman reported discussions on the matter were ongoing.

**13. To consider the following Finance matters:-**

**13.1. Note account balances.**

**RESOLVED:** The Chairman proposed, Cllr Ward seconded and all were in favour the balances be duly noted.

**13.2. Sanction payments due & instruct cheque signatories.**

**RESOLVED:** The Chairman proposed, Cllr Ward seconded and all were in favour settlement accounts 13.2.1 through 13.2.8, with Cllrs Lines and Thorne to sign. **Clerk to action.**

**13.3. Internal Audit Report Year Ending 31/03/17.**

The report was pre-circulated with councillors' papers.

**RESOLVED:** The Chairman proposed, Cllr Luggar seconded and all were in favour receiving and noting the report.

**13.4. Note Publication on Parish Council website of Audit Statements and Commencement for the exercise of Public Rights <http://www.tawstock.org/audit.html> .**

Noted.

**13.5. Note submission of Annual Return to External Auditor.**

Noted.

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Noted. The Chairman expressed thanks to District Ward members Cllrs Lane and Luggar for supporting the section 106 funding allocation proposals.

A resident present thanked the council for the proposals being taken forward to improve Tower View playing field.

**14. To consider the following Property/Environment matters:-****14.1. Highways issues.**

DCC correspondence dated 05/05/17 (Holywell Bridge Inspection) and 10/05/17 (Harepie Cross to Newbridge Cross) was reported. **Clerk to copy letter to Mr Bell.**

**14.2. Tower View Grounds Maintenance.**

Cllr Ward's report was noted. **Clerk to update the maintenance schedule for formal council approval.**

**14.3. Quotes for play equipment repairs.**

**RESOLVED:** Cllr Thorne proposed, Cllr Ward seconded acceptance of the quotation from Playground Solutions. **Clerk to action.**

**14.4. Burial Ground Site Visit Report.**

The Chairman reported meeting with Cllr Lines, Mr Bell and the clerk. The following actions were recommended:-

- Entrance – mulching organic matter needed to be removed.
- Additional chippings at the entrance required.
- Removal of a rose bush in the hedge at the junction of the drive and footway to the extension.
- Overgrown graves tidied.

**Clerk to action.**

**14.5. Holywell Site Visit Report.**

The Chairman reported meeting with Cllr Lines and the clerk. The following actions were recommended:-

- Obtain builders quote to rebuild the base of the internal wall with tree in situ as it was subject of a TPO.
- Remedial work to front to clear drainage channel.
- Fencing to the front of the well area.

**Clerk to action.**

**14.6. Representation to DCC concerning route of proposed waste transfer from Brysworth.**

It was agreed to defer in the absence of Cllr Edgell and the resident raising the matter,

**15. Correspondence / Consultation Received for consideration:-****15.1. Barnstaple Museum Presentation.**

It was agreed to proceed with the requested presentation. **Clerk to action.**

**15.2. Holywell School Multi Academy Trust consultation.**

Noted.

**15.3. NDC – Street Naming consultation.**

The clerk was requested to ascertain which development the naming referred to and why the choice of name. **Clerk to action.**

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### 16. Items for report only and future agenda items.

#### 16.1. To consider tabled items received following agenda publication.

None.

#### 16.2. To receive items brought through the Chairman and future agenda items.

It was reported a mobile home previously the subject of enforcement was no longer in use and queried whether it should be removed. **Clerk to make enquiries.**

### 17. Date of Next meeting recommended 28/06/17 – deadline for agenda items 16/06/17.

Noted.

### 18. Consideration of dates to meet in Urban Ward.

It was agreed to arrange a meeting at the Roundswell Community Centre – **Clerk to action.**

Meeting closed 20:45.

### Planning Report

12.1.1.	<b>No. - DCC/3978/2017</b> <b>Type – Application</b>	<b>RESOLVED:</b> Approve S W M Recycling, Gratton Way, Roundswell, EX31 3NL - Proposed erection of new perimeter security fencing to existing staff car park serving existing recycling facility
12.1.2.	<b>No. – 55503</b> <b>Type – Application</b>	<b>RESOLVED:</b> Refuse LAND OFF BROADCLOSE ROAD STICKLEPATH BARNSTAPLE DEVON - ERECTION OF 9 DWELLINGS (AMENDED DESCRIPTION)  Councillors resolved by majority to refuse the application, considering the access to the development being a single track road would lead to unacceptable traffic issues with vehicles potentially reversing back out onto Old Torrington Road. Cllr Luggar abstained from the vote.
12.1.3.	<b>No. – 61119</b> <b>Type – Application</b>	<b>RESOLVED:</b> Comment LARKBEAR TAWSTOCK BARNSTAPLE DEVON - ERECTION OF 244 DWELLINGS, ACCESS OFF OLD TORRINGTON ROAD & ASSOCIATED WORKS (AMENDED PLANS & DOCUMENTATION)  Councillors raised the following concerns:- The proposal was over dense A poor layout Lacked provision of pedestrian pavements along Old Torrington Road Prior to the start of the development the bus gate in Gratton Way should be relocated into Old Torrington Road north of the junction with Gratton Way to prevent construction and subsequent residents traffic load on Old Torrington Road and its junction with A3125. Any permission should be conditional on signing of a section 106 agreement.
12.1.4.	<b>No. – 63030</b> <b>Type – Application</b>	<b>RESOLVED:</b> Approve 4 GRANGE AVENUE STICKLEPATH BARNSTAPLE DEVON EX31 2DS - EXTENSIONS, GARAGE CONVERSION, ALTERATIONS AND BOUNDARY TREATMENT

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12.1.5.	<b>No. – 63088</b> <b>Type – Application</b>	<b>RESOLVED:</b> Refuse LAND NORTH OF CLANTON (SS5431SW) ADJACENT TO A39 & B3232 ROUNDSWELL DEVON - CONSTRUCTION OF PUB RESTAURANT (A4), MANAGER'S FLAT; & ASSOCIATED SERVICING, CAR PARKING, LANDSCAPING, PEDESTRIAN/VEHICLE ACCESS & DRAINAGE SYSTEM  Cllr Luggar abstained from the vote.  As a result of the revised development proposal for the site it was felt the result would be overdevelopment of site and the traffic volumes associated with the proposal would create significant congestion, adding a significant loading to the roundabout already experiencing problems during peak times.  The proposal makes no provision for foot traffic to and from the development leading to pedestrians crossing the A39 and the associated hazards of doing so.
12.1.6.	<b>No. – 63089</b> <b>Type – Application</b>	<b>RESOLVED:</b> Refuse AND NORTH OF CLANTON (SS5431SW) ADJACENT TO A39 & B3232 ROUNDSWELL DEVON - CONSTRUCTION OF GARDEN CENTRE & ASSOCIATED USES; AN A1 RETAIL UNIT, ASSOCIATED SERVICING, CAR PARKING, LANDSCAPING, PEDESTRIAN/VEHICLE ACCESS & DRAINAGE SYSTEMS  Cllr Luggar abstained from the vote.  As a result of the revised development proposal for the site it was felt the result would be overdevelopment of site and the traffic volumes associated with the proposal would create significant congestion, adding a significant loading to the roundabout already experiencing problems during peak times.  The proposal makes no provision for foot traffic to and from the development leading to pedestrians crossing the A39 and the associated hazards of doing so.
12.1.7.	<b>No. – 63090</b> <b>Type – Application</b>	<b>RESOLVED:</b> Refuse LAND NORTH OF CLANTON (SS5431SW) ADJACENT TO A39 & B3232 ROUNDSWELL DEVON - CONSTRUCTION OF A BUILDING TO ACCOMMODATE A COFFEE SHOP (A1/A3) WITH DRIVE-THROUGH FACILITY; ASSOCIATED SERVICING, CAR PARKING, LANDSCAPING, PEDESTRIAN /VEHICLE ACCESS & DRAINAGE SYSTEM  Cllr Luggar abstained from the vote.  As a result of the revised development proposal for the site it was felt the result would be overdevelopment of site and the traffic volumes associated with the proposal would create significant congestion, adding a significant loading to the roundabout already experiencing problems during peak times.  The proposal makes no provision for foot traffic to and from the development leading to pedestrians crossing the A39 and the associated hazards of doing so.
12.1.8.	<b>No. – 61464</b> <b>Type - Appeal Dismissed</b>	<b>RESOLVED:</b> Noted STONEYLANDS NEWTON TRACEY DEVON - ERECTION OF 4 AFFORDABLE DWELLINGS AND 3 FULL MARKET DWELLINGS
12.1.9.	<b>No. – 62812</b> <b>Type - APPROVAL OF DETAILS</b>	<b>RESOLVED:</b> Noted TAWSTOCK COURT TAWSTOCK BARNSTAPLE DEVON EX31 3HY - APPROVAL OF DETAILS IN RESPECT OF DISCHARGE OF CONDITIONS 3 (NEW WINDOWS), 8 (MATERIALS) & 9 (EXISTING WINDOWS) ATTACHED TO LISTED BUILDING CONSENT 58823

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<b>12.1.10. No. – 62321</b> <b>Type - DISCHARGE OF CONDITIONS</b>	<b>RESOLVED:</b> Noted TAWSTOCK COURT TAWSTOCK BARNSTAPLE DEVON EX31 3HY - DISCHARGE OF CONDITIONS 3 (WINDOW DETAILS), 4 (MATERIALS), 5 (PHASING SCHEME), 15 (MITIGATION PROPOSALS), 16 (SURFACE WATER DISPOSAL), 18 (FOUL DRAINAGE), 19 (SITE CLEARANCE, GROUNDWORKS, CONSTRUCTION) AND 21 (ARCHAEOLOGICAL WORK) ATTACHED TO PLANNING PERMISSIONS 58822 & 58823
<b>12.1.11. No. – 62639</b> <b>Type - Granted Report</b>	<b>RESOLVED:</b> Noted 10 SHORELANDS ROAD STICKLEPATH BARNSTAPLE DEVON EX31 3AA - EXTENSION TO DWELLING
<b>12.1.12. No. – 62880</b> <b>Type - Granted Report</b>	<b>RESOLVED:</b> Noted HIGHER ROLLESTONE HARRACOTT BARNSTAPLE DEVON EX31 3JF - ERECTION OF ROOF OVER EXISTING SILAGE CLAMP
<b>12.1.13. No. – 62881</b> <b>Type - Granted Report</b>	<b>RESOLVED:</b> Noted 21 OLD BIDEFORD ROAD STICKLEPATH BARNSTAPLE DEVON EX31 2DE - TWO STOREY EXTENSION TOGETHER WITH ERECTION OF GARAGE
<b>12.1.14. No. – 62811</b> <b>Type – Withdrawn</b>	<b>RESOLVED:</b> Noted LAND AT BRANNAMS BUSINESS PARK OLD TORRINGTON ROAD STICKLEPATH DEVON - NOTICE OF AN APPLICATION TO MODIFY A PLANNING OBLIGATION UNDER SECTION 106A OF THE T & C P ACT 1990 TO AMEND SCHEDULE 4 TO INCLUDE THAT THE PUBLIC OPEN SPACE MAYBE MANAGED & MAINTAINED BY SUCH OTHER MANAGEMENT ENTITY OR BODY AS MAY BE APPROVED BY THE COUNCIL

### Finance – Balances & PaymeSchedule

#### **Finalised Payment Schedule for 31/05/17.**

Item	Ref.	Payee	Purpose	£
13.2.1.	610	L Hargood	Internal Audit 31/03/17	150.00
13.2.2.	DD	South West Water Business	Burial Ground Water Charges 09/02-27/04/17	12.54
13.2.3.	611	Uncanstore.com	File Storage	72.00
13.2.4.	612	HM Revenue and Customs	PAYE – May	6.00
13.2.5.	613	Clerk (£607.68)	Salary – May	504.34
			Reimbursements – Mar/Apr/May	
13.2.6.			Postage	26.65
13.2.7.			Mileage - Honiton – 17/5 Audit	67.95
			- Tawstock – 18/5 BG + Well Site Visit	
13.2.8.			Stationary	8.74

#### **Invoices Received after Agenda compilation - To Be Ratified**

13.2.9.	614	ISS Facility Services Ltd	April Grounds Maint	1029.00
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#### **Income Received in period**

North Devon District Council	½ yr	Precept	8110.00
		Parish Grant	1216.50
		Gov. Council Tax Support Grant	197.63

Signed:

Chairman.

Dated:

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Tawstock Parish

Chairman's Brief

For

31/05/2017

I would like to congratulate both Cllr John Mathews and Cllr Richard Edgell on their recent election success. Both Councillors have worked hard for our area and I am pleased they will continue to assist this Council.

As you may know from the 5<sup>th</sup> of June next Monday the Council will only collect Green Bin waste if the resident has contracted with the council to collect by paying £36.00. Food waste should not be put in the green bin from the 5<sup>th</sup> of June. For those who have done so earlier ie placed food waste in currently this will be collected as normal. We have been collecting 38000 green waste bins 9,000 customers have now paid the new charge and we would estimate this to go to around 12,000 in the not too distant future. Incidentally my Executive visited Tawnton Deane Borough Council a few days ago and they are charging £50.00 per annum for green waste collection.

North Devon Council have an agenda item on Monday 5<sup>th</sup> June to allocate £18,310 of capital funds to Tawstock Parish Council towards the cost of provision and enhancement of open space at Tower View, to be funded from S106 public open space funds.

Further that the Executive allocates £22,233.38 as a one off revenue payment to Tawstock Parish Council towards the future maintenance of Tower View public open space and play area, to be funded from the public open space revenue funds.

This has to be agreed by the Executive on the 5<sup>th</sup> June and then has to be voted through by full council on the 6<sup>th</sup> July 2017.

