

**TAWSTOCK PARISH COUNCIL**

tpcmf181031

**Minutes of the Parish Council Meeting held 31/10/18, 19:00  
at Tawstock Village Hall**

**PRESENT:**

Cllr D Brailey M.B.E. (Chairman)      Cllr N Lines  
Cllr Blackman      Cllr D Luggar (Vice-Chairman)  
Cllr Knight      Cllr M Ward

**In Attendance:**

County Cllr R Edgell  
County Cllr J Mathews      District Cllr G Lane      P Dunn - Clerk

**1. Public Session.**

None.

**2. To Approve Apologies for Absence.**

**RESOLVED:** Apologies approved from Cllr Short.

**3. To consider application(s) for co-option.**

None.

**4. To Receive the following Reports:-**

**4.1. Chairman.**

The Chairman reported the Local Plan had been approved and would allow a more robust approach to speculative planning applications.

**4.2. County Cllrs.**

Cllr Mathews reported winter Green Waste arrangements:-

[ <http://www.northdevon.gov.uk/bins-and-recycling/collection-dates/> ].

Cllr Luggar arrived.

Cllr Edgell reported availability of grant funding.

**4.3. District Cllrs.**

Cllr Luggar and Lane reported a limited amount of grant funding available.

**5. Code of Conduct.**

**5.1. To consider any councillor dispensation requests.**

None.

**5.2. To receive Declarations of Interests in the business to be transacted.**

Agenda	Councillor	Type	Reason	Dispensation
	None			

**6. Minutes.**

**6.1. 25/09/18.** To sign if approved, minutes of the Council.

**RESOLVED:** Cllr Lines proposed, Cllr Luggar seconded and all were in favour approval.

**6.2. To note matters arising from the minutes not on the agenda.**

The misuse of play equipment at Tower View was reported.

**7. To consider the following Planning Matters:-**

**7.1. Planning list.**

Report appended.

**7.2. Planning applications received after publication of agenda.**

None.

**8. To consider the following Finance matters:-**

**8.1. Note account balances.**

Noted.

**Minutes of the Parish Council Meeting held 31/10/18, 19:00  
at Tawstock Village Hall****8.2. Sanction payments due & instruct cheque signatories.**

**RESOLVED:** The Chairman proposed, Cllr Ward seconded and all were in favour settlement accounts 8.2.1 to 8.2.13 with the Chairman and Cllrs Lines to sign. **Clerk to action.**

**8.3. LCAS 2019 Internal Audit contract.**

**RESOLVED:** The Chairman proposed, Cllr Luggar seconded and all were in favour approval. **Clerk to action.**

**8.4. 180918 HMRC - VAT refund claims online.**

The clerk reported future refund claims will be processed online.

**8.5. 180920 HVH - Project Proposal.**

A report from Harracott Village Hall was considered.

**RESOLVED:** The Chairman proposed, Cllr Knight seconded and all were in favour earmarking £500 towards the project subject to the village hall committee successfully raising the balance of the required funding. **Clerk to action.**

**9. To consider the following Property/Environment matters:-****9.1. Highways issues.**

The clerk reported there had been no response to the council's Section 106 funding queries in relation to highways improvements for Old Torrington Road.

**RESOLVED:** The Chairman proposed, Cllr Ward seconded and all were in favour re-submitting the queries as a Freedom of Information request. **Clerk to action.**

The following issues were raised:-

- Congestion in the vicinity of the crematorium resulting from commuter parking on Old Torrington Road. **Chairman to make enquiries.**
- Lack of street cleaning on Old Torrington Road. **Chairman to make enquiries.**
- Block drains on Old Torrington Road. **Cllr Knight to send photos/locations to Cllr Mathews for action.**
- Re-lining of the resurfaced sections in Old Torrington Road was outstanding. **Cllr Mathews to follow-up.**

**9.2. Grounds Maintenance review.**

Cllr Ward expressed concerns with reconciling Tower View grass cuts to those invoiced. **Cllrs Knight and Ward to record cuts for the 2019 season.**

Cllr Ward reported the cutting by residents of the green around the noticeboard at Elizabeth Drive had ceased and would revert to the County Council's default cutting schedule.

**9.3. 181002 BT - handover of Harracott telephone kiosk.**

The clerk reported the kiosk had now been decommissioned and Harracott Village Hall committee had been notified.

**9.4. 181016 Tower View - Dog fouling.**

Cllr Blackman reported issues with dog fouling. **Chairman to arrange Dog Warden visits.**

**9.5. 181019 Zurich - LCAS Risk Topic Update.**

Noted. Cllr Luggar requested the clerk review the parish council's tree survey procedures. **Clerk to action.**

**10. Correspondence / Consultation Received for consideration:-****10.1. 181015 Resident - Land drainage representations.**

Councillors were unable to provide any information related to the representations. **Chairman to respond.**

**10.2. 181022 NDC - Street Naming.****10.3. 181005 Devon Communities - Neighbourhood Planning.**

# TAWSTOCK PARISH COUNCIL

tpcmf181031

## Minutes of the Parish Council Meeting held 31/10/18, 19:00 at Tawstock Village Hall

10.4. 181012 Go North Devon - grant thanks.

10.5. 181015 CAB - Donation request.

**RESOLVED:** The Chairman proposed, Cllr Knight seconded and all were in favour a donation of £100. **Clerk to action.**

10.6. 181022 Wessex Resolutions CIC - Housing Repair Loans.

Items 10.2-10.4 and 10.6 noted.

11. Items for report only and future agenda items.

11.1. To consider tabled items received following agenda publication.

Noted.

11.2. To receive items brought through the Chairman and future agenda items.

Noted.

12. Date of Next meetings recommended:-

12.1. 28/11/18 – deadline for agenda items 15/11/18.

Noted.

12.2. 16/01/19 – deadline for agenda items 03/01/19.

It was agreed to change the date to 15/01/19 due to a District Council meeting 16/01/19. **Clerk to action.**

Meeting closed 20:50.

### Planning Report

Application No.	Description
65594	<p>CHANGE OF USE OF PART OF F BLOCK FROM USE CLASS D1 (NON-RESIDENTIAL INSTITUTION) TO USE CLASS B1(A) (OFFICE) AT PETROC COLLEGE OLD STICKLEPATH HILL STICKLEPATH BARNSTAPLE</p> <p><b>Recommendation:-</b> <b>Refuse</b></p> <ol style="list-style-type: none"><li>1. No evidence of adequate car parking provision on site – both the current on-site provision and on street provision in the locality is over-capacity and adversely</li><li>2. impacting the resident community.</li><li>3. Poor vehicular access to the site could be further exacerbated by the increased volumes of vehicular traffic movements associated with business lettings.</li><li>4. Further if subsequently future subletting, again nothing to control / restrict vehicular congestion. If the LPA is minded to approve then prior to a decision evidence of associated traffic movements should be sought to inform such a decision and the college travel plan reviewed and updated to demonstrate vehicular capacity management within the site.</li></ol>

# TAWSTOCK PARISH COUNCIL

tpcmf181031

## Minutes of the Parish Council Meeting held 31/10/18, 19:00 at Tawstock Village Hall

65517	<p>NOTICE OF AN APPLICATION TO DISCHARGE A PLANNING OBLIGATION UNDER REGULATION 3 OF THE T &amp; C P (MODIFICATION &amp; DISCHARGE OF PLANNING OBLIGATIONS) REGULATIONS 1992 IN RESPECT OF DISCHARGE OF S106 AGREEMENT ATTACHED TO PLANNING PERMISSIONS 51814 (CONVERSION OF &amp; EXTENSION TO STORE / WORKSHOP TO FORM DWELLING) &amp; 54509 (VARIATION OF CONDITION 2 (APPROVED PLANS) ATTACHED TO PLANNING PERMISSION 51814 TO ALLOW VARIATION OF DESIGN &amp; AMENDED LOCATION PLAN) AT WHITELAKE FARM HISCOTT BARNSTAPLE</p> <p><b>Recommendation:- Refuse</b></p> <p>Approval would set a precedent contrary to original principals of approval.</p>
-------	---

### Planning Decisions/Matters to note for information:-

Application No.	Description
64014	<p>CHANGE OF USE FROM HOLIDAY ACCOMMODATION TO FULL RESIDENTIAL DWELLING AT MEADOW VIEW HARRACOTT BARNSTAPLE EX31 3JT</p> <p><b>Decision: Withdrawn</b></p>
65406	<p>DEMOLITION OF GARAGE &amp; EXTENSION TO DWELLING AT GREENACRES ROUNDSWELL BARNSTAPLE</p> <p><b>Decision: Granted</b></p>
65443	<p>PRIOR NOTIFICATION FOR ERECTION OF ONE GENERAL PURPOSE AGRICULTURAL BUILDING AT NORWOOD FARM LODGE HISCOTT BARNSTAPLE</p> <p><b>Decision: Prior Approval Is Not Required</b></p>
65050	<p>SITING OF 4 X INTERNALLY ILLUMINATED FASCIA/WALL SIGNS, 1X INTERNALLY ILLUMINATED FREESTANDING SIGN &amp; 4X NON-ILLUMINATED WALL SIGNS (AMENDED DESCRIPTION) AT WESTERN TRUCK RENTAL GRATTON WAY ROUNDSWELL BARNSTAPLE</p> <p><b>Decision: Granted</b></p>

# TAWSTOCK PARISH COUNCIL

tpcmf181031

## Minutes of the Parish Council Meeting held 31/10/18, 19:00 at Tawstock Village Hall

### Finance – Balances & Payment Schedule

#### 8.1 Finance - Balances.

Bank Balances		£	
	Current	71969.04	04/10/2018
	Deposit	15948.13	28/09/2018
		£87,917.17	
	Less uncleared cheque payments	30990.99	
	Plus uncleared deposits	0.00	
	<b>Council Accounts Balance</b>	<b>£56,926.18</b>	
	Earmarked Funds – General Reserve	10000.00	
	Harracott Village Hall	359.40	
	Hollamoor Fund	5000.00	
	Playgrounds	0.00	
	S106 OS Capital	0.00	
	S106 OS Revenue	21922.46	
88	Tawstock Village Hall	1200.00	
	Burial Ground	8219.35	
	<b>Total Earmarked</b>	<b>£46,701.21</b>	

#### 8.2 Finalised Payment Schedule for.

Item	Ref.	Payee	Purpose	£
8.2.1.	693	Tivoli Group Ltd (ISS) (£8370.00)	Grounds Maint – 7073 Apr	<b>2218.50</b>
8.2.2.	693		Grounds Maint – 7075 May	<b>1294.50</b>
8.2.3.	693		Grounds Maint – 7076 Jun	<b>874.50</b>
8.2.4.	693		Grounds Maint – 7077 Jul	<b>1312.50</b>
8.2.5.	693		Grounds Maint – 7078 Aug	<b>882.00</b>
8.2.6.	693		Grounds Maint – 7079 Sep	<b>1788.00</b>
8.2.7.	DD	South West Water Business	Burial Ground Water Supply 4/5- 31/8	<b>16.62</b>
8.2.8.	694	Tawstock Village Hall	Booking 17/9	<b>15.00</b>
8.2.9.	695	Clerk (£541.54)	Salary – Oct	<b>515.12</b>
			Reimbursements – Sept	
			Mileage	<b>4.50</b>
8.2.10.			HMRC Tax Payments	<b>15.40</b>
8.2.11.			Postage	<b>6.52</b>
		<b>To Ratify:-</b>		
8.2.12.	691	Nelson Birch & Sons Ltd	New Paths & Benches Tower View Recreation Field	<b>30960.00</b>
8.2.13.	692	Ucanstore.com	Qtly file storage	<b>72.00</b>

Signed:

Chairman.

Dated: