

**MINUTES OF A MEETING OF TAWSTOCK PARISH COUNCIL HELD AT THE
VILLAGE HALL, TAWSTOCK ON
WEDNESDAY 18th FEBRUARY 2020 AT 7.00 pm**

Present: - Councillor Blackman (In the Chair)
Councillors I. Capon, L. Capon, Knight, Lines, Short, Thorne and
M. Ward.

NDC Councillors Knight, Lofthouse and Saxby.

DCC Councillors Edgell and Mathews

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public - 9

166. APOLOGIES

Apologies were received from Councillors Luggar and S. Ward and DCC Councillors Edgell and Mathews

167. PUBLIC SESSION

There were no issues raised by Parishioners

168. DECLARATIONS OF INTEREST

Councillor Knight declared an interest in item 7 (a) Planning Application 66229 as he was a Member of the NDC Planning Committee.

169. DCC COUNCILLOR REPORTS AND DISTRICT COUNCILLORS REPORT

a) DCC Councillors Reports

In the absence of DCC Councillors Edgell and Mathews there were no DCC reports

b) NDC Councillor Knight

Councillor Knight reported that there were some breaches of the planning consent in relation to application 61119 and safety signage and tree protection fencing and that enforcement notices had been issued.

He stated that he had submitted a motion to NDC Full Council on 26th February relating to the traffic problems in the area and the protection of the viability of the Crematorium. He would report back to the next Parish Council meeting on what was agreed.

c) NDC Councillor Lofthouse

Councillor Lofthouse stated that he had requested information from the NDC Planning Officer regarding the environmental issues in relation to Larkbear Phase 2.

Councillor Saxby stated that the Secretary of State was looking into the issues relating to the s106 problems and connection to the A361 and Persimmon..

c) NDC Councillor Saxby

Councillor Saxby stated that she would be standing down as a District Councillor and that the election for a new district Councillor would coincide with the elections for a Police Commissioner in May.

She further stated that as the MP for North Devon she was available to help on any issues and urged Members to use her Office.

She further added that those pot holes that had been reported to DCC were indicated on maps on the DCC web site

170. MINUTES

RESOLVED, that the minutes of the meeting held on 21st January 2020 be approved as a correct record and signed by the Chairman.

171. MATTERS ARISING FROM THE PREVIOUS MEETING NOT LISTED ELSEWHERE ON THE AGENDA

There were no issues to report

172. PLANNING MATTERS

The Council considered the following planning applications:

- a) Application 66229 Outline application for residential development & extra care housing (up to 50 residential units (c3 use) & up to 60 sheltered/extra care housing flats) (with some matters reserved) (amended indicative plans, cross section & layout) at land off Bideford Road, Roundswell

Recommended APPROVAL subject to:

- i) The concerns regarding the phone mast being addressed
- ii) An up to date traffic assessment being provided
- iii) The access point being to scale

It was reported that the DCC Highway Engineer had stated that the cumulative effect of development in the area did not have a severe impact on the traffic.

It was agreed to raise this issue with Selaine Saxby MP and County and District Councillors

Councillor Knight declared an interest in the above application and was not present at the meeting during the consideration or voting thereon

- b) 71047 Single storey extension to swimming pool building & conversion of outbuilding to form a function room at Corffe, Tawstock
71049 Listed building consent for single storey extension to swimming pool building & conversion of outbuilding to form a function room at Corffe, Tawstock

Recommended APPROVAL subject to the recommendations of the Conservation and Heritage Officers.

- c) 71039 Extension to dwelling & erection of outbuilding at 1 Clarendon Gardens, Barnstaple

Unable to make a recommendation as the site plan did not match the site block plan and did not provide details of dimensions and proximity to the dwelling

- d) 71127 Demolition of porch and erection of single storey extension and raised patio at South Collabear Cottage, Uppacott, Barnstaple

Recommended APPROVAL

173 HIGHWAY ISSUES – COUNTY COUNCIL

- a) Provision of Warning Signs on Elizabeth Drive advising of entrance to Tower View children's play area: Update

NDC Councillor Lofthouse stated that he was awaiting a response from DCC

- b) Provision of Bus Gate – Old Torrington Road: Update

Councillor Knight reported that the Bus Gate would be a camera operated gate and DCC should be resolving the situation as soon as possible.

- c) New pavements/footways proposal, Old Torrington Road.

Councillor Knight presented the draft plans of the new pavement/footway proposals for Old Torrington Road.

He reported in order to deliver the pavement on the opposite side of the Crematorium through to Gratton Way, DCC had advised that 6 trees would have to be removed.

He stated that the Crematorium Manager had agreed that on the Crematorium side, the section of pavement adjacent to the half-moon section of pavement should be re-aligned as outlined in the drawings presented at the meeting.

It was agreed:

- i) That the scheme to deliver and complete the required pavements/footways at the Southern End of Old Torrington Road (as outlined) be delivered in total as one project as soon as possible this year subject to:

A) The 6 trees that need to be cut down to deliver the pavement/cycleway on the west side of Old Torrington Road, must be replaced with another 6 trees by DCC

B) Two safe crossing points be provided (as in the original proposal by Councillor Knight) in place of the proposed drop kerbs, as they will be obstructed by parked vehicles when pedestrians are trying to cross the road. Drop kerbs were not considered an acceptable safe solution.

C) That the lighting be also delivered at the same time as the pavement scheme.

d) Overgrown Pavement Old Torrington Road by the Bus Stop.

Councillor Knight reported that, this situation was first reported to DCC in September 2019 and had still not been cleared. Material was overgrowing and obstructing the pavement on the right hand side of Old Torrington Road adjacent to Grange Avenue.

It was agreed to report to DCC for action.

e) Condition of Old Torrington Road Repairs.

Councillor Knight reported that there were a number of potholes along Old Torrington Road and that DCC had done some speedy repairs

It was agreed to put an item on the agenda for the next meeting in respect of the condition of the Shorelands Road roundabout

f) Roundswell Roundabout: Condition.

Councillor M. Ward reported that the spiral roundabout sponsored by Macdonalds needed some attention.

It was agreed to write to Macdonalds as sponsors of the roundabout advising that the Parish Council would appreciate it if they could tidy up the roundabout.

174 LARKBEAR DEVELOPMENT

a) Review of HATOC Meeting

In the absence of a DCC Councillor, Councillor Knight briefly outlined the discussions at the recent HATOC briefing regarding the Barnstaple Transport Strategy.

He stated that at the briefing the context for a Barnstaple and Bideford Transport Strategy was outlined. Details of a new signalised junction for vehicular traffic from Larkbear Development onto the A361 and cycle access and East –West Corridor bridge link over the 361 to Seven Brethren were also outlined.

He stated that he would request that copies of the briefing were sent Parish Councillors.

b) Persimmon Plans for Link to A361

Selaine Saxby stated that it was imperative that the bridge and cycle link to Seven Brethren and vehicular link onto the A361 were provided as soon as possible and as the MP would use her Office to pursue the matter

It was agreed that a letter be sent to Selaine Saxby MP requesting that she pursue the provision of the bridge and link as soon as possible

- c) Foot and Cycle link over Severn Brethren from Larkbear Development

This issue had been previously discussed. See minutes 174 (a) above

175 TOWER VIEW PLAY AREA

- a) Tarmacking of narrow lane to the rear of the play area

Councillor Knight reported that there was no update to report

- b) Cutting back of hedge/brambles

Councillor Knight reported that it had been previously agreed that the hedge/brambles in the Tower View area were overgrown and required cutting back before the bird nesting season.

A quote had been received from Gavin Hendry of £250

It was agreed that the quote be accepted and the work undertaken as soon as possible

176 TREE PLANTING/WILD FLOWER AREAS

NDC Councillor Lofthouse stated that the Member working group had recommended two areas for wild flower planting at Elizabeth Drive (left hand side of the notice board) and Old Torrington Road at the junction with Phillip Avenue.

He also stated that DCC were keen for Parishes to create wild flower areas and had issued the biosphere project guidance and the Plantlife best practice guide for managing/planting wild flower grass verges. The two areas identified were owned by DCC and permission would need to be sought for use as wildflower areas. It was considered that consent would not be granted until later in the year.

He further stated that the Woodlands Trust was also offering a large number of free sapling trees.

It was proposed to plant the trees at the southern end of the Tower View Play Area. NDC had agreed to the planting of the trees subject to residents being consulted.

It was agreed to seek quotes for the two small areas in Elizabeth Drive and Old Torrington Road as wildflower areas.

177 TAWSTOCK BURIAL GROUND - REVIEW

The Clerk reported that several issues had recently been raised regarding the burial ground and perhaps a review should be undertaken.

It was agreed to defer further consideration and that Councillor Thorne approach Mr Hickman a previous Clerk for information

178 GROUND MAINTENANCE CONTRACT 2020/21/22/23

The Council considered the Grounds Maintenance and Play Ground Inspection tender specifications (previously circulated) to Members and proposed by the Member working group

It was agreed that the tender specifications be agreed and tenders sought for both contracts for a 3 year period.

179 DOG BIN ISSUES, TOWER VIEW AND LITTERING OLD TORRINGTON ROAD

Councillor Knight reported that he spoken to the NDC Environmental Officer who had agreed to look at attaching official warning notices to structures regarding littering and dog poo in the Sticklepath area and the area along Old Torrington Road through to Sainsbury's

180 CLIMATE EMERGENCY WEEKEND

Councillor Knight reported that he and NDC Councillor Lofthouse were Members of the NDC Climate Team

He further reported that it was proposed to engage residents in tree planting later in the year and a litter pick at the end of March

181 PARISH COUNCIL WEB SITE: ADDITION OF HISTORIC MINUTES AND PARISH MAPS

Councillor Knight stated that it would be useful if the historic minutes and Parish Maps were put on the Council's website for residents information.

The Clerk stated that he had approached Mr Waldron who developed the website and that he would be willing to upload the information for approx. £50.

It was agreed that the information be put on the website and Mr Waldron requested to upload the information.

182. FINANCE MATTERS

The Council considered the following Payments:

a) Payments

RESOLVED that the following payments be agreed:

Tawstock Village Hall Hire of Hall	£ 15.00
Clerks Expenses – Mileage/Postage	£ 14.95
North Devon Council Clerk Salary/Admin Fee	£ 553.72
Tivoli Grounds Maintenance	£2,298.00
Ucanstore.com Storage	£ 72.00

b) Current Financial Position

The current financial position as at 5 December 2019 was noted

Current A/C £44,429.77, Business Reserve £15,990.81

c) Policies/Standing Orders Reconfirmation/Adoption

RESOLVED that the Internal Controls, Standing Orders, Financial Regulations, Risk Assessment, Safeguarding Policy and Community Engagement documents be agreed and adopted

183. CORRESPONDENCE

There was no correspondence to report

184. AGENDA MATTERS FOR NEXT MEETING

There were no issues raised

185. DATE OF NEXT MEETING

It was noted that the next Parish Council meeting would be on Tuesday 17th March 2020 at 7.00 p.m. at Tawstock Village Hall

Chairman

The meeting closed at 8.45 p.m.