

TAWSTOCK PARISH COUNCIL

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Minutes of the Parish Council Meeting held 27/09/17, 19:00 at Tawstock Village Hall

PRESENT:

Cllr D Brailey M.B.E. (Chairman)
Cllr Blackman
Cllr Knight

Cllr N Lines
Cllr C Prideaux



Cllr N Short
Cllr C Thorne

In Attendance:

County Cllr R Edgell
County Cllr J Mathews

District Cllr G Lane

5 Members of Public
P Dunn - Clerk

1. Public Session.

The Chairman welcomed all present.

Representations / Statements were made in respect of the following:-

- Unauthorised vehicles using the bus gate access on Gratton Way when the gate was out of order. **Cllr Mathews would review criteria for vehicles permitted.**
- Disturbance to residents of Newton Tracey from roadside hedge cutting overnight.
- Current practice for vehicles to sound their horn and drive straight through the narrow section of road at Newton Tracey.
- Northern vehicular activated signage at Newton Tracey activating sporadically creating a hazard. **Clerk to report.**

Cllr Short arrived.

- Large HGVs attempting to navigate Old Bideford Road.

2. To Approve Apologies for Absence.

RESOLVED: Apologies approved from Cllrs Luggar and Ward.

3. To consider application(s) for co-option.

Two applications for co-option were considered. Mr Knight introduced himself and Mrs Blackman's written application had been pre-circulated to councillors.

RESOLVED: Cllr Short proposed, Cllr Prideaux seconded and all were in favour co-option Mr Knight.

RESOLVED: Cllr Prideaux proposed, Cllr Line seconded and all were in favour co-option Mrs Blackman.

Consent to co-option, Acceptance of Office and Register of Interests documents were completed.

Clerk to process.

The Chairman welcomed the new councillors to join the table.

4. To Receive the following Reports:-

4.1. Chairman.

See report appended.

4.2. County Cllrs.

Cllr Edgell reported and provided background information to the Leader 5 funding programme.

Cllr Mathews reported:-

- Receipt of draft parking order proposals for middle Sticklepath Hill.
- DCC meeting to consider North Devon Link road funding 29/09/17.
- Update on the proposals for the Gratton Way Bus Gate.

4.3. District Cllrs.

Cllr Lane reported:-

- If adopted the District Ward Boundary Review proposals would reduce the parish District Councillor members by one.
- Caravan parked on Old Tiverton Road. **Cllr Mathews to raise with Highways.**

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5. Code of Conduct.**5.1. To consider any councillor dispensation requests.**

None.

5.2. To receive Declarations of Interests in the business to be transacted.

Agenda	Councillor	Type	Reason	Dispensation
7.1.14	Cllr Thorne	DPI	Owner of land	n/a
7.1.2	Cllr Brailey	Personal	Member of District Council	n/a

6. Minutes.**6.1. 26/07/17.** To sign if approved, minutes of the Council.**RESOLVED:** Cllr Prideaux proposed, Cllr Lines seconded and all were in favour approval.**6.2. To note matters arising from the minutes not on the agenda.**

None.

7. To consider the following Planning Matters:-**7.1. Planning list.**

See planning report appended.

7.2. Planning applications received after publication of agenda.

See planning report appended.

8. To consider the following Finance matters:-**8.1. Note account balances.**

Noted.

8.2. Review requirement for Getmapping subscription.**RESOLVED:** To discontinue subscription. **Clerk to action.****8.3. Sanction payments due & instruct cheque signatories.****RESOLVED:** The Chairman proposed, and all were in favour settlement accounts 8.3.2 to 8.3.12 with Cllrs Lines and Thorne to sign. **Clerk to action.****8.4. Grant Thornton - Conclusion of Audit Yr Ending 31/03/17 with no Qualifications.**

Noted.

9. To consider the following Property/Environment matters:-**9.1. Highways issues.**Cllr Lines reported blocked drains bottom Old Sticklepath Hill. **Cllr Mathews to report.**Cllr Short report only half of Harepie Hill had been repaired. Cllr Edgell explained the works were being completed in two stages. **Cllr Edgell to make further enquiries.**

DCC Highways Conference dates noted.

9.2. Tower View → Play Area Tenders & other Enhanced Amenities Proposals.The Chairman reported the Section 106 funding could now be drawn down from NDC. **Clerk to action.**

Quotations from three suppliers were considered.

RESOLVED: Cllr Prideaux proposed, Cllr Thorne seconded and all were in favour in principal the quotation from TK Play; the clerk was instructed to ascertain the costs associated with the surfacing of the pathways illustrated in the proposed play area documents linking the items of equipment. **Clerk to action.**The Chairman would obtain the paperwork from the District Parks Manager related to the proposed path extension and information boards for Tower View. **Chairman to action.****9.3. DCC - Adoption of path Rhododendron Ave to Manor Park.**

Correspondence dated 07/09/17 advising DCC would not adopt the path was reported and noted.

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Cllr Mathews reported Barnstaple Town Council (BTC) were prepared to add the verge to their grounds maintenance programme for 2018 at no cost to Tawstock Parish Council. For a one-off charge of £85 BTC had offered to undertake a cut of the verge for 2017.

RESOLVED: Cllr Short proposed, Cllr Prideaux seconded and all were in favour funding the £85 charge for a one-off verge cut. **Clerk to action.**

9.5. Hollywell - Repair quotation.

Deferred. **Clerk to re-agenda.**

9.6. Burial Ground – Works quotation.

Councillors considered a quotation from the council's Grounds Maintenance contractor.

RESOLVED: The Chairman proposed, Cllr Prideaux seconded and all were in favour acceptance of the quote. **Clerk to action.**

10. Correspondence / Consultation Received for consideration:-**10.1. NDC - Notice of a review of the Town and Parish (TAP) fund for 2018/19.**

Noted.

10.2. NDC - Structural damage to Tawstock Court pillars.

Noted. The Chairman reported he had requested the District Heritage Officer to trace the owner of the pillars.

10.3. DCC - Mineral Safeguarding SPD consultation.

Noted.

10.4. DCC - A39 cycle footbridge costs.

Noted.

10.5. Devon Association of Local Councils → AGM Conference 10/10/17 Exeter Racecourse.

Noted.

10.6. Western Power Distribution – Tree Works Storm Resilience Programme.

Noted.

10.7. Boundary Commission - North Devon Warding Arrangements Consultation.

Noted.

11. Items for report only and future agenda items.**11.1. To consider tabled items received following agenda publication.**

None.

11.2. To receive items brought through the Chairman and future agenda items.

None.

12. Meetings.**12.1. Alternative venues update.**

The clerk reported the availability of a meeting room at Roundswell Community Centre with limited space. It was agreed meetings should continue at Tawstock Parish Hall given the space and overhead projection facilities needed for consideration of planning applications following cessation of provision of hard copy plans by the Planning Authority.

13. Date of Next meeting recommended 25/10/17 – deadline for agenda items 13/10/17.

Noted, Meeting closed 21:30.

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Planning Report

7.1.1.	No. - 62879 Type - Application	RESOLVED: No Further Comments LAND OFF B3232 & A39 AT ROUNDSWELL ROUND SWELL DEVON - HYBRID APPLICATION: OUTLINE FOR MIX OF B1, B2 & B8 USES & FULL PLANNING FOR NEW ACCESS ROAD, SITE LEVELS AND PARK & CHANGE FACILITY (AMENDED PLANS & ADDITIONAL INFORMATION) No further comments to those previously submitted.
7.1.2.	No. - 63351 Type - Application	RESOLVED: Approve TARKA TENNIS CENTRE SEVEN BROTHERS BANK BARNSTAPLE DEVON EX31 2AS - OUTLINE APPLICATION FOR THE ERECTION OF A NEW SWIMMING FACILITY IN AN EXTENSION TO THE EXISTING CENTRE, TO INCLUDE 25M SWIMMING POOL & LEARNER POOL, SPORTS HALL & ASSOCIATED FACILITIES; TOGETHER WITH EXTERNAL WORKS COMPRISING THE PROVISION OF A NEW FULL SIZE 3G ARTIFICIAL GRASS PLAYING PITCH, EXTENSION OF THE EXISTING CAR PARKING, RELOCATION OF HGV PARKING TO ACCOMMODATE THE NEW CAR PARKING, HARD & SOFT LANDSCAPING
7.1.3.	No. - 63283 Type - Application	RESOLVED: No Objection SWANMOOR HARRACOTT BARNSTAPLE DEVON EX31 3LG - PRIOR APPROVAL FOR CHANGE OF USE OF AGRICULTURAL BUILDING TO HOTEL (USE CLASS C1) No Objection in principal however it was noted by some councillors that the width and condition of the access roads may not be suitable to handle the expected traffic movements that would correspond with the commercial operation of a hotel.
7.1.4.	No. - 63532 Type - Application	RESOLVED: No Objection ASHLEIGH FARM EASTACOMBE BARNSTAPLE DEVON EX31 3NT - ERECTION OF ONE AGRICULTURAL BUILDING TO HOUSE & REAR CALVES
7.1.5.	No. - 63536 Type - Application	RESOLVED: No Objection HOMELANDS FARM TAWSTOCK BARNSTAPLE DEVON EX31 3JD - ERECTION OF ONE AGRICULTURAL BUILDING
7.1.6.	No. - 63537 Type - Application	RESOLVED: No Objection HARRACOTT FARM BUILDINGS HARRACOTT BARNSTAPLE DEVON EX31 3JL - CHANGE OF USE AGRICULTURAL LAND TO DOMESTIC CURTILAGE TOGETHER WITH ERECTION OF A GARAGE
7.1.7.	No. - 63540 Type - Application	RESOLVED: No Objection SAINSBURYS SUPERMARKETS LTD GRATTON WAY ROUND SWELL BARNSTAPLE DEVON EX31 3NH - EXPANSION & ALTERATION OF EXISTING GROCERIES ONLINE HUB (GOL), INCLUDING ALTERATIONS TO EXISTING STORE SERVICE YARD, ERECTION OF NEW CANOPY OVER LOADING AREA, RELOCATION OF ACCESS STEPS, DIVERSION OF EXISTING FOOTPATH/CYCLEWAY TO ACCOMMODATE PARKING FOR 20NO. VANS & ASSOCIATED ALTERATIONS

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7.1.8.	No. – 63625 Type - No objection	RESOLVED: No Objections WESTACOMBE LINHAY EASTACOMBE BARNSTAPLE DEVON EX31 3PA - EXTENSION TO DWELLING
7.1.9.	No. - DCC/3978/2017 Type - Granted Report	RESOLVED: Noted S W M Recycling, Gratton Way, Roundswell, EX31 3NL - Proposed erection of new perimeter security fencing to existing staff car park serving existing recycling facility
7.1.10.	No. - 63165 Type - Granted Report	RESOLVED: Noted GREENACRE TAWSTOCK BARNSTAPLE DEVON EX31 3JD - FORMATION OF AN ALL WEATHER EQUESTRIAN ARENA & TURNOUT AREA
7.1.11.	No. - 63178 Type - Granted Report	RESOLVED: Noted HIGHER BARN, EAST PRISTACOTT FARM HARRACOTT BARNSTAPLE DEVON EX31 3JR - VARIATION OF CONDITION 3 (OCCUPANCY RESTRICTION) ATTACHED TO PLANNING PERMISSION 34376 (CONVERSION OF BARN TO FORM ONE UNIT OF HOLIDAY ACCOMMODATION) TO ENABLE USE AS AN AGRICULTURAL WORKERS DWELLING
7.1.12.	No. - 63318 Type - Granted Report	RESOLVED: Noted HIGHER UPPACOTT FARM TAWSTOCK BARNSTAPLE DEVON EX31 3LA - PRIOR APPROVAL FOR CHANGE OF USE FROM AGRICULTURAL BUILDING TO ONE DWELLINGHOUSE (CLASS QA&B)
7.1.13.	No. - 63372 Type - Granted Report	RESOLVED: Noted WOODLANDS TAWSTOCK BARNSTAPLE DEVON EX31 3JH - VARIATION OF CONDITION 2 (APPROVED PLANS) ATTACHED TO PLANNING PERMISSION 61589 TO AMEND EXTERNAL CLADDING FINISH
7.1.14.	No. - 63584 Type - Prior Approval Required	RESOLVED: Noted LOWER UPPACOTT FARM TAWSTOCK BARNSTAPLE DEVON EX31 3LA - AGRICULTURAL BUILDING WORK PRIOR NOTIFICATION FOR STEEL PORTAL GENERAL PURPOSE BUILDING
7.1.15.	No. - 63283 Type - Refusal Report	RESOLVED: Noted SWANMOOR HARRACOTT BARNSTAPLE DEVON EX31 3LG - PRIOR APPROVAL FOR CHANGE OF USE OF AGRICULTURAL BUILDING TO HOTEL (USE CLASS C1)
7.2.1.	No. – 63771 Type - Application	RESOLVED: Approve PARK GATE TAWSTOCK BARNSTAPLE DEVON EX31 3HZ - PRIOR APPROVAL FOR CHANGE OF USE FROM AGRICULTURAL BUILDING TO ONE DWELLING (CLASS QA&B)
7.2.2.	No. – 63776 Type - Application	RESOLVED: Approve ROWDEN BARN ROUND SWELL DEVON - PRIOR APPROVAL FOR CHANGE OF USE OF AGRICULTURAL BUILDING TO DWELLINGHOUSE (CLASS QA&B)
2 Abstention - carried by majority		

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7.2.3. No. - 63693 Type - Application	RESOLVED: Approve THE OLD CHAPEL HISCOTT BARNSTAPLE DEVON EX31 3JS - EXCACATION WORKS TO FORM ADDITIONAL PARKING AREA
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Finance – Balances & Payment Schedule

Bank Balances	£	
Current	50087.30	04/09/17
Deposit	15940.72	31/08/17
	£66,028.02	
Less uncleared cheque payments	5581.00	
Plus uncleared deposits	278.00	
Council Accounts Balance	£60,725.02	
Earmarked Funds – General Reserve	10000.00	
Burial Ground	7842.14	
Playgrounds	20000.00	
Hollamoor Fund	5000.00	
Harracott Village Hall	-1283.33	
Tawstock Village Hall	900.00	
Total Earmarked	£42,458.81	

Item	Ref.	Payee	Purpose	£
8.3.1.	TBC	Getmapping Plc	Annual Subscription	50.40
8.3.2.	629	ISS Facility Services Ltd	Grounds Maint – 42169049 Aug	1029.00
8.3.3.	630	Grant Thornton UK LLP	External Audit Yr Ending 31/3/17	240.00
8.3.4.	DD	South West Water Business	Burial Ground Water Charges	19.55
8.3.5.	631	Barnstaple & North Devon Museum Development Trust	Longbridge Wing Appeal	100.00
8.3.6.	632	HM Revenue and Customs	PAYE – Sep	6.00
8.3.7.	633	Clerk	Salary – Sep	504.34
		To Ratify:-		
8.3.8.	624	Shaw & Sons Limited	Grant of Exclusive Right of Burial Register	117.88
8.3.9.	625	ISS Facility Services Ltd	Grounds Maint July 42167805	1281.00
8.3.10.	626	Tawstock Parish Hall Committee	Meeting 28/6 + 26/7	24.00
8.3.11.	627	A C Harper (Playground Solutions)	Supply & Fit new spinner base and paint springer spring	390.00
8.3.12.	628	Ucanstore.com	Quarterly File Storage	72.00
		Income Received in period		
		Various	Burial Ground Fees (Plots C21/45/138/137/62)	611.00

Signed:

Chairman.

Dated:

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Chairman's Report

Tawstock Parish

27/09/17

One thing that has exercised our minds in the last few weeks has been the Larkbears application for 244 houses. We had a meeting a couple of weeks ago and the item was deferred requested by the developer. However, one item that was discussed was that of the bus gate and we pressed hard for the bus gate to be removed from Gratton Way and placed into Old Torrington Road at the start of the development. This was always the plan going back to 2013.

While I have discussed waste and recycling previously and following changes at the beginning of June there was a period when bins were missed due to the fact that under the new arrangements the work force were overwhelmed. We started to get on top of this in August then hit the Bank Holiday period and once again suffered from a backlog. However, we are now hopefully on top of the situation. People were reporting that we have hundreds of complaints each week. Midway through today I asked how many complaints we had received and was advised that the number is 5 so far. However, ideally we would not want any complaints but we need to be realistic occasional a wagon will break down or a driver goes sick and when we are dealing with 90,000 collections every week we will always have some problems. What we are doing is working to mitigate these.

The Council have agreed a position vis a vis new boundary areas. This does not affect Parishes only the District wards. Tawstock will remain the same at present but some houses will move into different parts of the district. Therefore you might have additional District Councillors representing you next time.

