

TAWSTOCK PARISH COUNCIL

tpcmf180425

Minutes of the Parish Council Meeting held 25/04/18, 19:00 at Tawstock Village Hall

PRESENT:

Cllr D Brailey M.B.E. (Chairman) Cllr N Lines Cllr N Short
Cllr Blackman
Cllr Knight Cllr C Prideaux

In Attendance:

District Cllr G Lane P Dunn - Clerk

1. Public Session.

None.

2. To Approve Apologies for Absence.

RESOLVED: Apologies approved from Cllrs Thorne and Ward.

3. To consider application(s) for co-option.

None.

4. To Receive the following Reports:-

The following reports were given to Annual Parish Meeting preceding the council meeting:-

4.1. Chairman.

4.2. County Cllrs.

4.3. District Cllrs.

5. Code of Conduct.

5.1. To consider any councillor dispensation requests.

None.

5.2. To receive Declarations of Interests in the business to be transacted (to include nature).

Agenda	Councillor	Type	Reason	Dispensation
	None			

6. Minutes.

6.1. 28/03/18. To sign if approved, minutes of the Council.

RESOLVED: Cllr Short proposed, Cllr Blackman seconded and all were in favour approval.

6.2. To note matters arising from the minutes not on the agenda.

None.

7. To consider the following Planning Matters:-

7.1. Planning list.

See report appended.

7.2. Planning applications received after publication of agenda.

See report appended.

8. To consider the following Finance matters:-

8.1. Note account balances.

Noted.

8.2. Sanction payments due & instruct cheque signatories.

RESOLVED: The Chairman proposed, Cllr Short seconded and all were in favour settlement accounts 8.2.1 to 8.2.6 with Cllrs Lines and Short to sign. **Clerk to action.**

8.3. Audit Year Ending 31/03/18.

8.3.1. VAT126 Reclaim Submission.

Noted.

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RESOLVED: Cllr Prideaux proposed, Cllr Short seconded and all were in favour adoption of the report. **Clerk to action.**

8.3.3. Approve Asset Register & Approve Risk Assessment.

RESOLVED: The Chairman proposed, Cllr Lines seconded and all were in favour approval.

8.3.4. Approve Governance Statement.

RESOLVED: Cllr Short proposed, Cllr Lines seconded and all were in favour completion with no qualifications.

8.3.5. Approve Accounts & Accounting Statements.

RESOLVED: The Chairman proposed, Cllr Lines seconded and all were in favour approval.

Clerk to publish the relevant notices and submit to external audit.

9. To consider the following Property/Environment matters:-**9.1. Highways issues (To include Old Torrington Road matters).**

Cllr Blackman stated the Old Torrington Road area infrastructure was clearly inadequate for the demands now being put on it by cumulative developments in the vicinity. It was queried whether the bottom of Old Torrington Road could be opened onto the main A39; this was discussed and the Chairman explained this had been discounted by Highways on safety grounds.

Cllr Lines reported a number of potholes. **Clerk to report.**

9.2. Tower View works update.

The clerk reported attending a site visit with the contractor that afternoon and reviewed some queries raised by residents. The clerk reported confirming the new climbing frame uprights had been checked with a spirit level. The clerk confirmed there would be an independent inspection to sign off the completed play area.

Maintenance of the remaining grass areas in the play area were discussed and the clerk advised the layout was approved by council. It was agreed grass should be removed from the safer surfacing and connecting pathways after each cut. **Clerk to action.**

The clerk reported the contractor had omitted signage from the original quotation in error and this was being rectified.

9.3. Provision of a Community Green Waste to residents at junction Old Torrington Road, Grange Avenue to support grass cutting of highways verges.

RESOLVED: The Chairman proposed, Cllr Knight seconded and all were in favour provision on a trial basis a concessionary bin funded by the parish council. **Clerk to action.**

9.4. Burial Ground – Provision of upright stones for cremated remains plots.

RESOLVED: Cllr Prideaux proposed, Cllr Knight seconded and all were in favour revision of the burial ground regulations to specify flat tablet stones only on cremated remains plots going forwards to mitigate grounds maintenance issues. **Clerk to action.**

10. Correspondence / Consultation Received for consideration:-**10.1. Go North Devon – Donation thanks.**

Correspondence dated 04/04/18 was noted.

10.2. HMRC - Employer Bulletin 71.

Noted.

11. Items for report only and future agenda items.**11.1. To consider tabled items received following agenda publication.**

None.

11.2. To receive items brought through the Chairman and future agenda items.

Cllr Lines reported another HGV getting stuck entering Tawstock. **Chairman to raise again with District Council.**

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Cllr Short requested an agenda item to consider funding for the resurfacing of Tawstock Village Hall car park. **Clerk to action.**

Cllr Knight reported blocked drains in Old Torrington Road. **Cllr Knight to report to Highways** at <https://new.devon.gov.uk/roadsandtransport/report-a-problem/> .

Cllr Blackman requested Old Torrington Road highways issues be included on the next agenda. **Clerk to action.**

12. Date of Next meeting recommended 30/05/18 – deadline for agenda items 19/05/18.

Noted.

Meeting closed 20:40.

Planning Report

7.1.1. No. - 64645 Type - Application	RESOLVED: Approve 15 ORCHARD CLOSE STICKLEPATH BARNSTAPLE DEVON EX31 2DF - 15 ORCHARD CLOSE STICKLEPATH BARNSTAPLE DEVON EX31 2DF
7.1.2. No. – 64733 Type - Application	RESOLVED: Approve BIDDADEN COTTAGE TAWSTOCK BARNSTAPLE DEVON EX31 3HZ - LISTED BUILDING APPLICATION FOR EXTENSION TO DWELLING TO PROVIDE PORCH TOGETHER WITH ERECTION OF GARAGE
7.1.3. No. – 64673 Type - Application	RESOLVED: Approve BIDDADEN COTTAGE TAWSTOCK BARNSTAPLE DEVON EX31 3HZ - EXTENSION TO DWELLING TO PROVIDE PORCH TOGETHER WITH ERECTION OF GARAGE
7.1.4. No. – 64770 Type - Application	RESOLVED: Approve 59 ELIZABETH DRIVE STICKLEPATH BARNSTAPLE DEVON EX31 3AD - EXTENSION TO DWELLING
7.1.5. No. – 64713 Type - Application	RESOLVED: Approve HIGHER ROLLESTONE FARM HARRACOTT BARNSTAPLE DEVON EX31 3JF - ERECTION OF ROOF OVER EXISTING SILAGE PIT
7.1.6. No. - 64757 Type - Application	RESOLVED: Approve HOLYWELL C OF E SCHOOL TAWSTOCK BARNSTAPLE DEVON EX31 3HZ - APPLICATION FOR CONSENT FOR WORKS TO TREES COVERED BY A TREE PRESERVATION ORDER IN RESPECT OF REMOVAL OF 1X OAK, 1X WILLOW AND 1X ASH TREE
7.2.1. No. – 64698 Type - Application	RESOLVED: Approve 27 OLD TORRINGTON ROAD STICKLEPATH BARNSTAPLE DEVON EX31 2DD - EXTENSION TO DWELLING
7.2.2. No. – 64538 Type - Granted Report	RESOLVED: Noted 2 MANOR PARK STICKLEPATH BARNSTAPLE DEVON EX31 2DQ - EXTENSION TO DWELLING
7.2.3. No. – 63392 Type - Granted Report	RESOLVED: Noted LAND AT OAKWOOD CLOSE ROUNDWELL BARNSTAPLE DEVON EX31 3NJ - DEMOLITION OF BUILDINGS & ERECTION OF A LIDL FOOD STORE & ASSOCIATED CAR PARKING, LANDSCAPING & ACCESS ARRANGEMENTS

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**Minutes of the Parish Council Meeting held 25/04/18, 19:00
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Bank Balances		£	
	Current	86205.01	08/04/18
	Deposit	15944.13	29/03/18
		£102,149.14	
	Less uncleared cheque payments	235.00	
	Plus uncleared deposits	0.00	
	Council Accounts Balance	£ 0.00	
	Earmarked Funds – General Reserve	10000.00	
	Harracott Village Hall	2625.07	
	Hollamoor Fund	5000.00	
	Playgrounds	20000.00	
	S106 OS Capital	14648.00	
	S106 OS Revenue	22233.28	
	Tawstock Village Hall	900.00	
	Burial Ground	7490.07	
	Total Earmarked	£82,896.42	

8.2 Finalised Payment Schedule for 25/04/18.

Item	Ref.	Payee	Purpose	£
8.2.1.	DD	Heart Internet Ltd	Annual Website Fee	35.86
8.2.2.	666	Devon Association of Local Councils	Annual Membership	532.01
8.2.3.	667	M Dallyn	Repair burst pipe Burial Gound	40.00
8.2.4.	668	Ucanstore.com	Qtly Storage	72.00
8.2.5.	669	Tawstock Village Hall	28/03 Meeting	15.00
8.2.6.	670	Clerk	Salary – April	507.14

Signed:

Chairman.

Dated:

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