

# TAWSTOCK PARISH COUNCIL

tpcmf170628.docx

## Minutes of the Parish Council Meeting held 28/06/17, 19:00 at Tawstock Village Hall

### PRESENT:

Cllr D Brailey M.B.E. (Chairman)  
Cllr N Lines  
Cllr D Luggar

Cllr C Prideaux  
Cllr N Short  
Cllr C Thorne

Cllr M Ward



### In Attendance:

County Cllr R Edgell  
County Cllr J Mathews

District Cllr G Lane

14 Members of Public  
P Dunn - Clerk

### 1. Museum Presentation.

The Chairman welcomed representatives from the museum who proceeded to give a presentation on the proposed new extension and fund raising.

### 2. Public Session.

Representations were received concerning:-

- Impact of traffic associated with current development proposals.
- Shorelands Road roundabout.
- Lack of pavement on the lower section of Old Torrington Road.
- No food caddies provided for residents of Sandringham Gardens – **Chairman to report.**

The Chairman and Cllr Mathews reported they were working hard to ensure the impact of increased traffic volumes would be taken seriously by the planning authorities.

### 3. To Approve Apologies for Absence.

None.

### 4. To consider application(s) for co-option.

None.

### 5. To Receive the following Reports:-

#### 5.1. Police.

None.

#### 5.2. Chairman.

Report attached.

#### 5.3. County Cllrs.

Cllr Mathews reported:-

- Meeting scheduled where Cedars Roundabout would be discussed.
- Parts on order for out of order Sticklepath traffic lights damaged by a power surge.

Cllr Edgel reported:-

- Distinction between Urban and Rural DCC Tawstock wards.
- Formal consultation on North Devon Link road.
- Scheduled review of local rural roads with Highways Officer 18/19<sup>th</sup> July.
- DCC Cllr grant funding available.
- Appointment to DCC Vice Chairman – the Chairman congratulated Cllr Edgell on his appointment.

#### 5.4. District Cllrs.

Cllr Luggar reported:-

- Town & Parish Grant Fund available for 2017, together with District Cllr Grant Funding.
- Apologies for the problems experienced with the waste and recycling services.

**RESOLVED:** To suspend Standing Orders to take further questions from the public present.

**Minutes of the Parish Council Meeting held 28/06/17, 19:00  
at Tawstock Village Hall**

A question was put querying the status of funding for Tower View improvements. It was reported the funding had been approved by the District Executive and awaited ratification by the District Council 12/07/17.

A question was raised and noted concerning the issue of black recycling crates which cannot be recycled due to their colour.

**RESOLVED:** Standing Orders reinstated.

Cllr Mathews left.

The Chairman reminded councillors the District Parish Forum was scheduled for 10/07/17.

**6. Code of Conduct.**

**6.1. To consider any councillor dispensation requests.**

None.

**6.2. To receive Declarations of Interests in the business to be transacted.**

| Agenda | Councillor | Type | Reason | Dispensation |
|--------|------------|------|--------|--------------|
|        | None       |      |        |              |

**7. Minutes.**

**7.1. 31/05/17.** To sign if approved, minutes of the Council.

**RESOLVED:** Cllr Luggar proposed, Cllr Lines seconded and all were in favour approval.

**7.2. To note matters arising from the minutes not on the agenda.**

None.

**8. To consider the following Planning Matters:-**

**8.1. Planning list.**

See planning report appended.

**8.2. Planning applications received after publication of agenda.**

See planning report appended.

**RESOLVED:** To suspend Standing Orders to take a question from the public present.

A question was put and noted expressing concern at the proposal to provide vehicular access through Sandringham Gardens to a new housing development. It was cited Sandringham Gardens was barely wide enough for two vehicles to pass and the proposal would result in increased levels of traffic passing the entrance to the children's playground.

**RESOLVED:** Standing Orders reinstated.

**9. To consider the following Finance matters:-**

**9.1. Note account balances.**

Noted.

**9.2. Sanction payments due & instruct cheque signatories.**

**RESOLVED:** The Chairman proposed, Cllr Prideaux seconded and all were in favour approval accounts 9.2.1 through 9.2.4, with Cllrs Lines and Thorne to sign. **Clerk to action.**

**9.3. Harracott Village Hall – doors and windows refurbishment.**

Correspondence dated 15/06/17 was considered. Councillors had not objection to the proposed change in materials subject to planning requirements. **Clerk to notify.**

**9.4. Local Gov Pension Scheme – Completion of Membership Forms.**

- **Employer Contact Details (1).**
- **IDRP Stage 1 Appeals Officer (2).**
- **Discretionary Policy (3).**
- **Occ. Health Appointment (4).**

**RESOLVED:** To action as follows:-

**Minutes of the Parish Council Meeting held 28/06/17, 19:00  
at Tawstock Village Hall**

- Chairman and Vice-Chairman to complete (1),
- Chairman to complete (2),
- Adopt (3),
- Appoint R,D&E Occupational Health.

**Clerk to action.**

**10. To consider the following Property/Environment matters:-**

**10.1. Highways issues.**

Cllr Lines reported two lorries in the space of two days had attempted to enter Tawstock via Dry Arch claiming they had not seen signage, and had to be reversed out.

Cllr Thorne reported overgrown path Rhododendron Avenue to Manor Park. **Clerk to report.**

Correspondence dated 15/06/17 was reported and noted concerning A39 overnight road closure for installation of the new cycle footbridge and a response to representations made concerning Shorelands Road roundabout.

**10.2. Representations to DCC concerning route of proposed waste transfer from Brysworthy.**

**RESOLVED:** To make representations advising the contract awarded for the vehicular transfer of waste from Brysworthy should stipulate such vehicles should refrain from using the B3232 via Newton Tracey given its unsuitability. **Clerk to action.**

**11. Correspondence / Consultation Received for consideration:-**

None.

**12. Items for report only and future agenda items.**

**12.1. To consider tabled items received following agenda publication.**

None.

**12.2. To receive items brought through the Chairman and future agenda items.**

Agenda update report on Old Torrington Road highways issues. **Clerk to agenda.**

Agenda section 106 contract for review and signing. **Clerk to action.**

Cllr Thorne queried who was responsible for paying for the green waste bin for the parish churchyard given it is closed and maintained by the District Council. **Chairman to make enquiries.**

**13. Date of Next meeting recommended 26/07/17 – deadline for agenda items 14/07/17**

Meeting closed 20:45.

**Planning Report**

|        |                                   |  |
|--------|-----------------------------------|--|
| 8.1.1. | No. - 63165<br>Type - Application | <b>RESOLVED:</b> Approve<br>GREENACRE TAWSTOCK BARNSTAPLE DEVON EX31 3JD -<br>FORMATION OF AN ALL WEATHER EQUESTRIAN ARENA &<br>TURNOUT AREA   |
| 8.1.2. | No. - 63178<br>Type - Application | <b>RESOLVED:</b> Approve<br>HIGHER BARN, EAST PRISTACOTT FARM HARRACOTT<br>BARNSTAPLE DEVON EX31 3JR - VARIATION OF CONDITION 3<br>(OCCUPANCY RESTRICTION) ATTACHED TO PLANNING<br>PERMISSION 34376 (CONVERSION OF BARN TO FORM ONE<br>UNIT OF HOLIDAY ACCOMMODATION) TO ENABLE USE AS AN<br>AGRICULTURAL WORKERS DWELLING |

# TAWSTOCK PARISH COUNCIL

tpcmf170628.docx

## Minutes of the Parish Council Meeting held 28/06/17, 19:00 at Tawstock Village Hall

|        |  |   |
|--------|--|---|
| 8.1.3. | <b>No. - 63190</b><br><b>Type - Application</b>    | <b>RESOLVED:</b> Approve<br>WOODLANDS TAWSTOCK BARNSTAPLE DEVON EX31 3JH -<br>ERECTION OF GARAGE  |
| 8.1.4. | <b>No. – 62931</b><br><b>Type - Granted Report</b> | <b>RESOLVED:</b> Noted<br>SIDEHAM FARM PRISTACOTT BARNSTAPLE DEVON EX31 3JX<br>- PRIOR APPROVAL FOR CHANGE OF USE OF AGRICULTURAL<br>BUILDING TO DWELLING (CLASS QA&B)  |
| 8.2.1. | <b>No. – 63283</b><br><b>Type - Application</b>    | <b>RESOLVED:</b> No comment<br>SWANMOOR HARRACOTT BARNSTAPLE DEVON EX31 3LG -<br>PRIOR APPROVAL FOR CHANGE OF USE OF AGRICULTURAL<br>BUILDING TO HOTEL (USE CLASS C1)<br><br>No decision - Insufficient information to appraise highways impact |

### Finance – Balances & Payment Schedule

| Bank Balances |                                   | £                 |          |
|---------------|-----------------------------------|-------------------|----------|
|               | Current                           | 54264.72          | 05/06/17 |
|               | Deposit                           | 15940.31          | 31/05/17 |
|               |                                   | <b>£70,205.03</b> |          |
|               | Less uncleared cheque payments    | 1269.54           |          |
|               | Plus uncleared deposits           | 0.00              |          |
|               | <b>Council Accounts Balance</b>   | <b>£68,935.49</b> |          |
|               | Earmarked Funds – General Reserve | <b>10000.00</b>   |          |
|               | Burial Ground                     | <b>8029.37</b>    |          |
|               | Playgrounds                       | <b>20000.00</b>   |          |
|               | Hollamoor Fund                    | <b>5000.00</b>    |          |
|               | Harracott Village Hall            | <b>2300.00</b>    |          |
|               | Tawstock Village Hall             | <b>900.00</b>     |          |
|               | <b>Total Earmarked</b>            | <b>£46,229.37</b> |          |

### 9.2 Finalised Payment Schedule for 28/06/17.

| Item   | Ref. | Payee                            | Purpose                      | £       |
|--------|------|----------------------------------|------------------------------|---------|
| 9.2.1. | 615  | ISS Facility Services Ltd        | Grounds Maint – May 42165379 | 1029.00 |
| 9.2.2. | 616  | HM Revenue and Customs           | PAYE – June                  | 6.20    |
| 9.2.3. | 618  | Clerk                            | Salary – June                | 504.14  |
|        |      | <b>To Ratify:-</b>               |                              |         |
| 9.2.4. | 614  | ISS Facility Services Ltd        | April Grounds Maint          | 1029.00 |
|        |      | <b>Income Received in period</b> |                              |         |
|        |      | HMRC                             | VAT Reclaim                  | 2248.95 |

Signed:

Chairman.

Dated:

**Minutes of the Parish Council Meeting held 28/06/17, 19:00  
at Tawstock Village Hall****Chairman's Report****Waste and Recycling:-**

I must first apologise to all residents who might have been inconvenienced during our recycling reorganisation. I appreciate some customers have not had the usual first class service we aspire too. Originally around 6000 properties didn't have a green bin due to access issues and so have already been using the kerbside caddies for food collection for a number of years. It was these residents that we collected the 4 tonnes of food waste per week from. We were unable to weigh the food waste in the green bins although anecdotally, our crews tell us very few people were putting food waste into their green bins. However, imagine our surprise when the food waste went up to 45 tons in the first week of the new collections. This waste had been transferred on to the recycling round from the original green and black bins plus small caddy. Clearly it gave the Council major issues something we are battling with now and we are getting on top of this.

The estimates made for new collection based on external advice and advice from other councils operating a similar service was that only around 45% of the population will participate in the weekly, kerbside food collection. However, after the first couple of weeks, I can happily report that North Devon has responded overwhelmingly to the new service and around three quarters of the population have been putting their kerbside caddies out. However, this means our trucks are filling up much more quickly than we anticipated and so we are now taking a look at remodelling the rounds to accommodate the extra recycling. We thank our residents for their positive contribution and assure them we will sort out our initial teething difficulties.

I am grateful to for the residents who have agreed to pay £36 for their green bin collection. While I regret our having to make these charges it is important that we can afford our services. Incidentally Chichester Council charge £60 and Taunton Deane £50 per year to collect green bins. While I am sure this will not completely ease the burden it might give some indication that we have tried to keep the cost down as low as we can. To help our waste and recycling staff could I ask that you wrap food waste either in a compostable liner or Newspaper or kitchen roll thank you.

NHS, as you will now be aware our hospital will not loose any services. I would like to register my thanks to Cllr's Dick Jones, Brian Moores and Mr Jeremy Mann for their efforts to ensure that we keep our valuable NHS assets here in North Devon. I would also like to record my sincere thanks to our MP Peter Heaton-Jones who ensured that the principle for the Success Regime Angela Pedder was conducted around our area so that she could understand the difficulties of getting from Lynton to Exeter. Well done indeed.