

TAWSTOCK PARISH COUNCIL

tpcmf180131

Minutes of the Parish Council Meeting held 31/01/18, 19:00 at Tawstock Village Hall

PRESENT:

Cllr D Brailey M.B.E. (Chairman) Cllr N Lines Cllr N Short
Cllr Blackman Cllr C Prideaux Cllr C Thorne
Cllr Knight

In Attendance:

County Cllr R Edgell
County Cllr J Mathews District Cllr G Lane P Dunn - Clerk

1. Public Session.

None.

2. To Approve Apologies for Absence.

RESOLVED: Apologies approved from Cllr Ward.

3. To consider application(s) for co-option.

None.

4. To Receive the following Reports:-

4.1. Chairman.

See report appended.

Cllr Lane arrived.

Cllr Blackman raised a query related to property purchases for temporary housing for the homeless, the Chairman responded the properties would be existing builds on the open market.

Cllr Short arrived.

4.2. County Cllrs.

Cllr Mathews reported:-

- The proposed Traffic Order for Old Torrington Road pertaining to college buses would be advertised in the press 08/02/18.
- Reported correspondence giving the current position concerning the Old Torrington Road bus gate.
- Tews Lane School extension scheduled for September 2019, land purchased.

Cllr Edgell reported:-

- The grant for Phase 1 works at Harracott Village Hall had been paid to the parish council.
- Deadline for 2017/18 County Councillor grant applications 28/02/18.
- Proposals for County council tax increases.

4.3. District Cllrs.

None.

5. Code of Conduct.

5.1. To consider any councillor dispensation requests.

None.

5.2. To receive Declarations of Interests in the business to be transacted (to include nature).

Agenda	Councillor	Type	Reason	Dispensation
8.2.1	Cllr Lines	DPI	Recipient of payment	n/a

6. Minutes.

6.1. 29/11/17. To sign if approved, minutes of the Council.

RESOLVED: Cllr Lines proposed, Cllr Prideaux seconded and all were in favour approval.

Initialled:

Chairman.

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None.

7. To consider the following Planning Matters:-**7.1. Planning considered during recess.**

See report appended.

7.2. Planning list.

See report appended.

7.3. Planning applications received after publication of agenda.

None.

8. To consider the following Finance matters:-**8.1. Note account balances.**

Noted.

8.2. Sanction payments due & instruct cheque signatories (Cllrs see appended).

Cllr Lines left for this item.

RESOLVED: The Chairman proposed, Cllr Prideaux seconded and all were in favour settlement accounts 8.2.1 to 8.2.11 with Cllrs Short and Thorne to sign. **Clerk to action.**

8.3. External Auditor Appointment.

Correspondence dated 27/11/17 from Smaller Authorities' Audit Appointments Ltd notifying the appointment of PKF Littlejohn LLP of 1 Westferry Circus, Canary Wharf, London, E14 4HD was duly noted.

8.4. TAP Fund application – quotation for Phase 2 Harracott Village Hall renovation work.

Councillors considered the quotation provided by Harracott Village Hall.

RESOLVED: Cllr Thorne proposed, Cllr Prideaux seconded and all were in favour submitting an application for 2017/18 TAP Funding towards Phase 2. **Clerk to action.**

8.5. Training.

RESOLVED: To co-fund with Witheridge Parish Council the clerk's attendance at the training sessions listed below and also fund Cllr Prideaux to attend the General Data Protection Regulation session. **Clerk to action.**

- Preparing for Audit
- VAT126 for Town & Parish Councils
- General Data Protection Regulation Changes.

9. To consider the following Property/Environment matters:-**9.1. Highways issues:-****9.1.1. Stone pillar damage adjacent to Tawstock Court.**

Correspondence dated 29/01/18 from North Devon District Council was noted. **Chairman to follow-up** Conservation Officer's progress on identifying the owner.

9.1.2. Bus Gate Old Torrington Road.

Discussed during item 4.2.

9.1.3. Other road issues.

Cllr Thorne queried progress on HGV signage. **Chairman to follow-up.**

Cllr Knight advised he had photos of traffic congestion in Old Torrington Road.

9.2. Tower View - Additional / Replacement larger Dog Waste Bin.

RESOLVED: The Chairman proposed, Cllr Prideaux seconded and all were in favour delegation of a budget of £400 to the clerk to procure a second dog waste bin. **Clerk to action.**

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9.3. 2018 Grounds Maintenance Charges.

RESOLVED: Cllr Prideaux proposed, Cllr Lines seconded and all were in favour acceptance proposed charges for 2018. **Clerk to action.**

10. Correspondence / Consultation Received for consideration:-

10.1. Barnstaple Town Council – TAP Strategic Funding Grant application for grounds maintenance.

Correspondence dated 29/11/17 was noted.

10.2. Go North Devon Funding Request.

RESOLVED: Cllr Prideaux proposed, Cllr Short seconded and all were in favour a donation of £100. **Clerk to action.**

10.3. Local Gov. Boundary Commission – Electoral Review North Devon Draft Recommendations.

Correspondence dated 05/12/17 was noted.

10.4. CPRE Devon Membership.

RESOLVED: Cllr Prideaux proposed, Cllr Thorne seconded and all were in favour membership at a cost of £36. **Clerk to action.**

11. Items for report only and future agenda items.

11.1. To consider tabled items received following agenda publication.

None.

11.2. To receive items brought through the Chairman and future agenda items.

Cllr Lines reported a pothole. **Clerk to action.**

Cllr Knight requested the Old Torrington Road Bus Gate be included on next month's agenda. **Clerk to action.**

Cllr Blackman reported the concessionary license for a green wheelie bin for community grass verge cutting at the junction of Old Torrington Road and Grange Avenue was outstanding.

Chairman to follow-up.

It was reported the concessionary license for a green wheelie bin for the closed parish church cemetery was outstanding. **Chairman to follow-up.**

12. Date of Next meeting recommended 28/02/18 – deadline for agenda items 16/02/18.

Noted.

Meeting closed 20:15.

Planning Report

<p>7.1.1. No. - DCC/4027/2017 Type - Application</p>	<p>RESOLVED: No Objections Seven Brethren Industrial Estate, Barnstaple, EX31 3HT - Proposed cycle/walkway, approximately 540m in length, linking Lake Road to Seven Brethren which includes the construction of a 58m bridge over the A361 and the railway line, approach ramps and embankments and associated landscaping and lighting.</p>
<p>7.1.2. No. - 64127 Type - Application</p>	<p>RESOLVED: No Objections MUZE FARM HARRACOTT BARNSTAPLE DEVON EX31 3JL - EXTENSION TO DWELLING</p>
<p>7.1.3. No. - 64181 Type - Application</p>	<p>RESOLVED: No Objections FORMER METHODIST CHURCH HISCOTT BARNSTAPLE DEVON EX31 3JS - EXTENSION TO & CONVERSION OF CHAPEL TO FORM ONE DWELLING</p>

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7.1.4. No. - 64204 Type - Application	RESOLVED: No Objections UNIT A, LEISURELINE HOUSE OAKWOOD CLOSE ROUNDSWELL BARNSTAPLE DEVON EX31 3NJ - CHANGE OF USE FROM USE CLASS D1 TO USE CLASSES B1, B2, B8, D1 & D2
7.1.5. No. - 64247 Type - Application	RESOLVED: No Objections SWANMOOR HARRACOTT DEVON EX31 3LG - PRIOR APPROVAL FOR CHANGE OF USE OF AGRICULTURAL BUILDING TO ONE DWELLINGHOUSE (CLASS Q(A)(B))
7.2.1. No. - 63652 Type - Discharge of Conditions	RESOLVED: Noted LAND AT EASTACOMBE EASTACOMBE DEVON - APPROVAL OF DETAILS IN RESPECT OF DISCHARGE OF CONDITION 3 (MATERIALS), 5 (BOUNDARY TREATMENTS), 7 (LIGHTING), 8 (ARCHAEOLOGICAL WORK), 11 (SURFACE WATER) & 12 (VISIBILITY SPLAY, FOOTPATHS & HIGHWAYS) ATTACHED TO PLANNING PERMISSION 59085
7.2.2. No. - 63584 Type - Granted Report	RESOLVED: Noted LOWER UPPACOTT FARM TAWSTOCK BARNSTAPLE DEVON EX31 3LA - AGRICULTURAL BUILDING WORK PRIOR NOTIFICATION FOR STEEL PORTAL GENERAL PURPOSE BUILDING
7.2.3. No. - 63670 Type - Granted Report	RESOLVED: Noted WOOD PARK LODGE TAWSTOCK BARNSTAPLE DEVON EX31 3JB - APPLICATION FOR CONSENT FOR WORKS TO TREES COVERED BY A TREE PRESERVATION ORDER IN RESPECT OF VARIOUS WORKS TO VARIOUS TREES AS PER SCHEDULE OF WORKS
7.2.4. No. - 63822 Type - Granted Report	RESOLVED: Noted SUNSET COTTAGE CHAPELTON UMBERLEIGH DEVON EX37 9EE - ERECTION OF FORESTRY BUILDING FOR STORAGE
7.2.5. No. - 63882 Type - Granted Report	RESOLVED: Noted 13 OLD BIDEFORD ROAD STICKLEPATH BARNSTAPLE DEVON EX31 2DE - EXTENSION & ALTERATIONS TO DWELLING
7.2.6. No. - 63950 Type - Granted Report	RESOLVED: Noted 55 OLD TORRINGTON ROAD STICKLEPATH BARNSTAPLE DEVON EX31 3AS - EXTENSION TO DWELLING TOGETHER WITH RAISING OF ROOF & CONVERSION OF LOFT SPACE TO FORM ADDITIONAL LIVING ACCOMMODATION
7.2.7. No. - 64069 Type - Granted Report	RESOLVED: Noted ROUNDSWELL TOYOTA LAUDER LANE ROUNDSWELL BARNSTAPLE DEVON EX31 3TA - SITING OF 4X INTERNALLY ILLUMINATED FACIA SIGNS, 1X INTERNALLY ILLUMINATED CHANNEL SIGN, 2X INTERNALLY ILLUMINATED ENTRANCE SIGNS, 1X 6M NON-ILLUMINATED TOTUM, 2X INTERNALLY ILLUMINATED DIRECTIONAL SIGNS, 2X INTERNALLY ILLUMINATED WALL SIGNS & 1 SET OF NON-ILLUMINATED FLAGS
7.2.8. No. - 64155 Type - Granted Report	RESOLVED: Noted WEST PRISTACOTT FARM HARRACOTT BARNSTAPLE DEVON EX31 3JR - PRIOR APPROVAL FOR A PROPOSED CHANGE OF USE FROM AGRICULTURAL BUILDING TO A DWELLINGHOUSE (CLASS Q (AB))

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7.2.9.No. - DCC/4027/2017 Type - NDC Consultation Response	RESOLVED: Noted Seven Brethren Industrial Estate, Barnstaple, EX31 3HT - Proposed cycle/walkway, approximately 540m in length, linking Lake Road to Seven Brethren which includes the construction of a 58m bridge over the A361 and the railway line, approach ramps and embankments and associated landscaping and lighting.
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Finance – Balances & Payment Schedule

Bank Balances	£	
Current	88011.37	04/01/18
Deposit	15942.17	29/12/17
	£103,953.54	
Less uncleared cheque payments	28.00	
Plus uncleared deposits	537.00	
Council Accounts Balance	£104,462.54	
Earmarked Funds – General Reserve	10000.00	
Harracott Village Hall	1625.07	
Hollamoor Fund	5000.00	
Playgrounds	20000.00	
S106 OS Capital	14648.00	
S106 OS Revenue	22233.28	
Tawstock Village Hall	900.00	
Burial Ground	7490.07	
Total Earmarked	£81,896.42	

8.2 Finalised Payment Schedule for 31/01/18.

Item	Ref.	Payee	Purpose	£
8.2.1.	652	N G Lines	Grounds Maint War Memorial & Burial Ground 20/02/17-10/11/17	85.00
8.2.2.	654	M Ward	Reimbursement – replace damaged lock field gate Tower View	14.47
8.2.3.	653	ISS (£1494.00)	Grounds Maint – Nov ***696	84.00
8.2.4.			Burial Grounds Add'l Works ***429	1014.00
8.2.5.			Tower View – Fencing Repairs	96.00
8.2.6.			Tower View – Shrub bed clearance	300.00
8.2.7.	657	Ucanstore.com	Qtly file storage	72.00
8.2.8.	658	Tawstock Village Hall	Booking 29/11/17	12.00
8.2.9.	655	HM Revenue and Customs	PAYE – Jan	6.20
8.2.10.	656	Clerk	Salary – Jan	504.14
To Ratify:-				
8.2.11.	651	M Ford	Remove & replace defective padlock and investigate works required to rebuild fall well wall	164.00

Income Received in period

Burial Fees	Plots 40 & 135	537.00
NDC	TAP Fund 16/17002 Grant	2094.40
NDC	S106 Capital & Revenue	36881.28
NDC	CCG1617/058 Grant	814.00

Signed:

Chairman.

Dated:

Chairman's Report**Tawstock Parish Meeting****31st Jan 2018.**

First let me wish you all a belated Happy New Year. We are working up a scheme to reduce plastic in our area, both at the District Council and the wider area. There is much to do to accomplish this but we must start somewhere.

Severn Brethren we are looking to have a masterplan ^{crated} to see how best we can manage our land assets. However, in the mean time we are pressing on with the New Leisure Centre project. We hope that following a planning the work could start in 2019.

The Council are looking to use £541,591 to purchase existing dwellings for temporary accommodation to help reduce our dependency on places like the Travel Lodge.

Much has been written about flooding and particularly with reference to the Pilton area. I have requested the Environment Agency lead on this as it is their responsibility. Further flood alleviation work will start shortly on Severn Brethren which is all part of the agreement for Anchor Bank the ASDA site.

Our District Council have reviewed the winter green waste collection process and we will ensure that green waste is collected next year during November.

I have requested our Building Control to look at the pillars outside of Tawstock Court they have been viewed and the matter has been referred to our Heritage Officer for follow up action.