TAWSTOCK PARISH COUNCIL

Minutes of the Parish Council Meeting held 14/12/16, 19:00 at Tawstock Village Hall

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Cllr D Brailey M.B.E. (Chairman)

Cllr N Lines Cllr N Short Cllr D Luggar Cllr C Thorne



In Attendance:

District Cllr J Flynn District Cllr G Lane 1 Members of Public P Dunn - Clerk

1. Public Session.

Chairman welcomed all present.

2. To Approve Apologies for Absence.

RESOLVED: Apologies approved from Cllrs Prideaux and Ward.

Apologies noted from Cllrs Edgell and Mathews.

3. To consider application(s) for co-option.

None.

4. To Receive the following Reports:-

4.1. Chairman.

None.

4.2. County Clirs.

None.

4.3. District Cllrs.

Cllr Luggar and the Chairman wished everyone a happy Christmas.

- 5. Code of Conduct.
 - 5.1. To consider any councillor dispensation requests.

None.

5.2. To receive Declarations of Interests in the business to be transacted.

1	Agenda	Councillor /	_	Туре	Æ	Reason	Dispensation
		None	V	/		•	

- 6. Minutes.
 - 6.1. 30/11/16. To sign if approved minutes of the Council.

RESOLVED: Cllr Luggar proposed, Cllr Lines seconded and all were in favour approval.

6.2. To note matters arising from the minutes not on the agenda.

None.

- 7. To consider the following Planning Matters:-
 - 7.1. Planning applications received after publication of agenda.

See planning report appended.

- 8. To consider the following Finance matters:-
 - 8.1. Sanction payments due & instruct cheque signatories.

RESOLVED: The Chairman proposed, Cllr Luggar seconded and all were in favour settlement accounts 8.1.1 through 8.1.10, with Cllrs Lines and Thorne to sign. *Clerk to action*.

Cllr Lane arrived.

8.2. Grant Funding application(s) (to include Harracott Village Hall).

The clerk reported TAP Funding available between Tawstock Urban and Rural totalled £1395.90 and £698.50 respectively.

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The Chairman invited Melanie Hunt to present a three phase project together with funding requirements to replace doors, windows and guttering at Harracott Village Hall.

RESOLVED: The Chairman proposed, Cllr Luggar seconded and all were in favour:-

- A Parish Council Grant of £2000 to Harracottt Village Hall.
- Supporting an application for TAP Funding.
- Supporting grant applications for a NDC Community Councillor Grant and to DCC Invest In Devon Funding.

Cllr Short arrived.

8.3. HMRC & Customs cessation of PAYE payments by cheque (DD payment approval).

The clerk reported HMRC would only accept Direct Debits set up online where only a single signatory was required on the bank account. The clerk advised while HMRC provided a payment booklet he would endeavour to make payments at the bank given the withdrawal of the postal payment service. *Clerk to action*.

8.4. Section 106 Funding.

Re-agenda next meeting.

- 9. To consider the following Property/Environment matters:
 - 9.1. Highways issues.

Cllr Short reported a broken drain on the B3232 near entrance to Ryshcott Farm and significant pooling of surface water on the A377 on the corner at Newbridge following heavy rain. *Clerk to report*.

9.2. Community adoption of the Harracott/Telephone Box/

Melanie Hunt reported the local community were supportive of adopting the redundant telephone kiosk at Harracott and raising funds to equip it with a defibrillator. The community were seeking the Parish Council's support for the transfer of the kiosk to the parish.

RESOLVED: The Chairman proposed, Cily Short seconded and all were in favour adopting the kiosk. The paperwork for the transfer was signed on behalf of the parish council for **Mrs Hunt to submit**. **Clerk to update council records**.

- 10. Correspondence / Consultation Received for consideration:-
 - 10.1. Mr Peter Heaton-Jones MP Acknowledgement & response ref. Health Services in North Devon.

The letter was circulated and noted.

- 11. Items for report only and future agenda items.
 - 11.1. To consider tabled item's received following agenda publication.

None

11.2. To receive items brought through the Chairman and future agenda items.

None.

12. Date of Next meeting recommended 25/01/17 - deadline for agenda items 13/01/17.

Noted.

Meeting closed 19:40.

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Planning Report

7.1.1.	No. – 62207	RESOLVED: Approve
	Type - Application	LOWER COURT ROAD FROM HECCATON BRIDGE TO WOODLAND CROSS HISCOTT BARNSTAPLE DEVON EX31 3JS - CONVERSION OF PART OUT-BUILDING TO CREATE ANCILLARY ACCOMMODATION FOR MAIN DWELLING
7.1.2.	No. – 60845	RESOLVED: Noted
	Type - Granted Report	LAND ADJACENT TO FORMER SITE OF BRANNAMS OLD TORRINGTON ROAD BARNSTAPLE OF ON - VARIATION OF CONDITION 2 (APPROVED PLANS) ATTACHED TO PLANNING PERMISSION 56724 TO ALLOW AMENDED HOUSE DESIGN (RESIDENTIAL DEVELOPMENT FOR THE ERECTION OF 30 DWELLINGS)

Payment Schedule.

8.1 Fi	inalised Paymen	t Schedule for 14/12/16.		
Item	Ref.	Payee	Purpose / /////	£
8.1.1.	586	ISS Facility Services Ltd	Grounds Maint. /- April-Sept	3213.00
8.1.2.	587	Tawstock Village Hall	Boøkings – Oct + Nov	24.00
8.1.3.	588	N Lines	// XVar Memorial Garden Maint.	48.00
8.1.4.	589	HM Revenue and Customs	/ PAYE –/Dec	9.20
8.1.5.	590	Clerk (£565.01)	Salary ∠ Qec∕	496.08
			Reimbursements - Nov	
8.1.6.	ı		Postage	6.22
8.1.7.	ı	/()r	Mileage – Bank + Highways Forum	19.80
8.1.8.	i		Docmail – online print & postage	3.35
8.1.9.	ı		Heart Internet – 3 yr Domain Name Registration Renewal	39.56
	To Ratify:-		Trogistration renewal	
8.1.10	•	Ucanstore,com/	File Store - 24/11/16 15291	72.00

Invoices Received after Agenda compilation - To Be Ratified

Income Received in period - Oct-Nov

Undertaker + Stonemason	Burial + Memorial Fees	705.00
/ Hollamoor Ltd	Community Benefit Payment	5000.00
√/ Bank \ \ \	Interest	0.68

Signed: Chairman. Dated: Page 3 of 3