

# TAWSTOCK PARISH COUNCIL

tpcmf180925

## Minutes of the Parish Council Meeting held 25/09/18, 19:00 at Tawstock Village Hall

### PRESENT:

Cllr N Lines  
Cllr Blackman  
Cllr Knight  
Cllr D Luggar (Vice-Chairman)  
Cllr C Thorne  
Cllr M Ward

### In Attendance:

County Cllr R Edgell (Part Meeting)

P Dunn - Clerk

The meeting was chaired by the Vice-Chairman.

The Vice-Chairman reported the resignation of Cllr Prideaux to the council. **Clerk to action.**

#### 1. Public Session.

None.

#### 2. To Approve Apologies for Absence.

**RESOLVED:** Apologies approved from Cllr Brailey.

Apologies from Cllrs Lane and Mathews noted.

#### 3. To consider application(s) for co-option.

None.

#### 4. To Receive the following Reports:-

##### 4.1. Chairman.

None.

##### 4.2. County Cllrs.

Cllr Edgell reported the availability of grant funding. The clerk reported receipt of correspondence following the publication of the meeting's agenda, concerning proposals for further improvements to Harracott Village Hall. **Clerk to copy correspondence to Cllr Edgell.**

##### 4.3. District Cllrs.

Cllr Luggar reported the Local Plan was scheduled for adoption at the next meeting of the District Executive.

#### 5. Code of Conduct.

##### 5.1. To consider any councillor dispensation requests.

None.

##### 5.2. To receive Declarations of Interests in the business to be transacted.

Agenda	Councillor	Type	Reason	Dispensation
	None			

#### 6. Minutes.

6.1. **24/07/18.** To sign if approved, minutes of the Council.

**RESOLVED:** Cllr Ward proposed, Cllr Knight seconded and all were in favour approval.

##### 6.2. To note matters arising from the minutes not on the agenda.

None.

#### 7. To consider the following Planning Matters:-

##### 7.1. Planning list.

See report appended.

##### 7.2. Planning applications received after publication of agenda.

None.

##### 7.3. NDC - Publication of Inspector's Report on North Devon and Torrridge Local Plan.

Noted.

Initialled:

Chairman.

**Minutes of the Parish Council Meeting held 25/09/18, 19:00  
at Tawstock Village Hall****8. To consider the following Finance matters:-****8.1. Note account balances.**

Noted.

**8.2. Sanction payments due & instruct cheque signatories.**

**RESOLVED:** The Ward proposed, Cllr Knight seconded and all were in favour settlement accounts 8.2.1 to 8.2.11 with Cllrs Lines and Thorne to sign. **Clerk to action.**

**8.3. Conclusion of Audit Year Ending 31/03/18.**

**RESOLVED:** Cllr Ward proposed, Cllr Lines seconded and all were in favour noting the unqualified External Audit.

**8.4. Annual Insurance Renewal.**

Noted, no issues.

**9. To consider the following Property/Environment matters:-****9.1. Highways issues.**

Correspondence from Cllr Mathews dated 19/09/18 was reported.

Outstanding matters pertaining to Old Torrington Road were discussed. It was agreed a Highways Officer should be invited to the parish council to update councillors. **Clerk to action.**

Cllrs Lines sought an update on signage to divert HGV traffic away from the centre of Tawstock village. It was agreed to seek an update from the Highways Officer when they attend. **Clerk to action.**

Information was sought to clarify planned gas mains works in the vicinity of Elizabeth Drive. The Vice-Chairman advised direct contact with Western Utilities.

**9.2. Grounds Maintenance.**

Cllr Ward requested an agenda item at the next meeting to consider plans for 2019. **Clerk to action.**

Cllr Edgell arrived and gave a brief report as detailed under item 4.2.

**10. Correspondence / Consultation Received for consideration:-****10.1. NDC - Parish Forum.**

The minutes of the 26/07/18 forum were noted and the next meeting date 07/11/18 noted.

**10.2. NDC - Street Naming.**

Councillors suggest "Tawstock Way" be considered for a future development. **Clerk to action.**

**10.3. NDC - Register of Interests Updates.**

Correspondence dated 05/09/18 was considered and noted. Councillors were requested to notify the clerk of any changes to their registers.

**10.4. Police and Crime Commissioner - Councillor Advocate Scheme.**

Correspondence dated 09/09/18 was noted.

**10.5. DCC - Snow Warden Scheme.**

Correspondence dated 11/09/18 was noted.

**11. Items for report only and future agenda items.****11.1. To consider tabled items received following agenda publication.**

None.

**11.2. To receive items brought through the Chairman and future agenda items.**

The clerk was requested to include Crematorium car parking on the next council agenda. **Clerk to action.**

**12. Date of Next meeting recommended 31/10/18 – deadline for agenda items 19/10/18.**

Meeting closed 20:25.

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**Minutes of the Parish Council Meeting held 25/09/18, 19:00  
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<b>Application No.</b>	<b>Description</b>
65515	EXTENSIONS TO DWELLING AT 9 OLD BIDEFORD ROAD STICKLEPATH BARNSTAPLE <b>Recommendation:</b> Support
65406	DEMOLITION OF GARAGE & EXTENSION TO DWELLING AT GREENACRES ROUNDWELL BARNSTAPLE <b>Recommendation:</b> Support
64797	RETROSPECTIVE APPLICATION FOR ERECTION OF BUILDING & RETROSPECTIVE APPLICATION FOR CONVERSION OF BUILDING TO FORM ONE UNIT OF HOLIDAY ACCOMMODATION AT BURROWS HOUSE HISCOTT BARNSTAPLE <b>Recommendation:</b> No Objections

**Planning Decisions/Matters to note for information:-**

65202	REPLACEMENT OF GARAGE AT 32 MANOR PARK STICKLEPATH BARNSTAPLE <b>Decision: Granted</b>
65224	EXTENSION TO & REFURBISHMENT OF G BLOCK TO CREATE A CENTRE FOR TECHNOLOGY, INNOVATION & EXCELLENCE AT PETROC OLD STICKLEPATH HILL STICKLEPATH BARNSTAPLE <b>Decision: Granted</b>
65224	EXTENSION TO & REFURBISHMENT OF G BLOCK TO CREATE A CENTRE FOR TECHNOLOGY, INNOVATION & EXCELLENCE AT PETROC OLD STICKLEPATH HILLSTICKLEPATH BARNSTAPLE <b>Decision: Granted</b>
65174	ERECTION OF GARAGE AT WAYSIDE COTTAGE EASTACOMBE BARNSTAPLE <b>Decision: Granted</b>
65276	APPLICATION FOR A NON-MATERIAL AMENDMENT TO PLANNING PERMISSION 60871 (ERECTION OF 89 DWELLINGS, PARKING AREAS & ASSOCIATED ENGINEERING WORKS) IN RESPECT OF MINOR ALTERATIONS TO THE FLOOR PLANS & ELEVATIONS DRAWINGS FOR PLOTS 33 TO 88 AT OLD TORRINGTON ROAD STICKLEPATH <b>Decision: Granted</b>
65040	ERECTION OF CONSERVATORY AT MOUNT COTTAGE ROUNDWELL BARNSTAPLE <b>Decision: Granted</b>
65203	ERECTION OF AGRICULTURAL BUILDING FOR LIVESTOCK & STORAGE AT SIDEHAM FARM PRISTACOTT BARNSTAPLE <b>Decision: Granted</b>
65037	EXTENSIONS TO DWELLING & REPLACEMENT OF GARAGE AT 11 ORCHARD CLOSE STICKLEPATH BARNSTAPLE <b>Decision: Granted</b>
64989	EXTENSION TO DWELLING AT 2 OSBORNE GARDENS BARNSTAPLE <b>Decision: Granted</b>

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65050	SITING OF 4 X INTERNALLY ILLUMINATED FASCIA/WALL SIGNS, 1X INTERNALLY ILLUMINATED FREESTANDING SIGN & 4X NON-ILLUMINATED WALL SIGNS (AMENDED DESCRIPTION) AT WESTERN TRUCK RENTAL GRATTON WAY ROUNDSWELL BARNSTAPLE <b>Decision: Granted</b>
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**Finance – Balances & Payment Schedule****8.1 Finance - Balances.**

<b>Bank Balances</b>		£	
	Current	65602.70	04/09/2018
	Deposit	15947.52	31/08/2018
		<b>£81,550.22</b>	
	Less uncleared cheque payments	0.00	
	Plus uncleared deposits	0.00	
	<b>Council Accounts Balance</b>	<b>£81,550.22</b>	
	<b>Earmarked Funds – General Reserve</b>		
	Harracott Village Hall	10000.00	
	Hollamoor Fund	2026.07	
	Playgrounds	5000.00	
	S106 OS Capital	10622.00	
	S106 OS Revenue	0.00	
	Tawstock Village Hall	22233.28	
	Burial Ground	1200.00	
		7757.35	
	<b>Total Earmarked</b>	<b>£58,838.70</b>	

**8.2 Finalised Payment Schedule for.**

Item	Ref.	Payee	Purpose	£
8.2.1.	685	Zurich Municipal	Annual Premium	<b>654.91</b>
8.2.2.	686	PKF Littlejohn LLP	External Audit Yr End 31/03/18	<b>360.00</b>
8.2.3.	687	Taw Windows Ltd	Harracott Village Hall - Replacement Windows	<b>2000.00</b>
8.2.4.	688	Tawstock Village Hall	Booking 24/07/18	<b>15.00</b>
8.2.5.	689	M Ward	Tower View – replacement lock	<b>15.99</b>
8.2.6.	690	Clerk (£638.32)	Salary – Sept	<b>556.02</b>
			Reimbursements– May to Aug	
8.2.7.			Mileage (2xBank, Sorting Office insufficient postage Gaytons, TV Site Visit)	<b>43.20</b>
8.2.8.			Docmail (Print & Postage Service)	<b>3.22</b>
8.2.9.			Postage	<b>21.88</b>
8.2.10.			BT (Harracott Telephone Kiosk)	<b>1.00</b>
8.2.11.			HMRC Tax Payments (May/Jun/Jul/Aug)	<b>13.00</b>

Signed:

Chairman.

Dated:

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