

**MINUTES OF A MEETING OF TAWSTOCK PARISH COUNCIL HELD AT THE
VILLAGE HALL, TAWSTOCK ON
WEDNESDAY 15th OCTOBER 2019 AT 7.00 pm**

Present: - Councillor Luggar (Chairman)
Councillors I. Capon, L. Capon, Knight Lines, Short, Thorne and
M. Ward.

NDC Councillors Knight, Lofthouse and Saxby.

DCC Councillors Edgell and Mathews

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public - 1.

93. APOLOGIES

Apologies were received from Councillors Blackman and S. Ward.

The Chairman thanked Councillor Lines for cleaning the gates to the Cemetery

94. PUBLIC SESSION

There were no issues raised by Parishioners.

95. DECLARATIONS OF INTEREST

Councillor Lines declared an interest in Planning Application 70538 as he was a trustee of the Almshouses.

96. DCC COUNCILLOR REPORTS AND DISTRICT COUNCILLORS REPORT

a) DCC Councillor Mathews

Councillor Mathews stated that he had received a request from Councillor M. Ward to update the Parish Council on the Larkbear Development status and the bus stop and traffic in Old Torrington Road. He stated that the Larkbear Development was a North Devon District Council planning matter. He was not aware that the s106 agreement had been signed. In respect of the traffic issues he stated that he had had a meeting with the Vice Principal of Petroc and James Anstee DCC. In respect of the bus stop and layby the Vice Principal had agreed to contact Stagecoach to arrange a meeting.

He further stated that he had reported the drainage problem in Grange Avenue.

In answer to a question raised by Councillor I Capon at the last meeting he stated that the cost of the ND Link Road improvements was £93 million. The Government were providing £83 million, DCC £ 5 million and NDC/TDC £ 5 million. No section 106 money from Larkbeare and Roundswell would be used to contribute to the Bishops Tawton roundabout improvements.

Councillor Capon stated that at the DCC Strategy and Resources Committee held on the 2 September 2019, the Senior Planning Officer had stated that section 106 financial contributions had been sought from the Roundswell development towards improvements at the Bishop's Tawton roundabout and that a contribution would also be sought from the Larkbear development. He stated that this issue needed to be looked into and which statement was correct District or County?

He further stated that planning application 54762 (820 homes at Larkbear) had been disposed of and application 61119 (236 homes at Larkbear) approved. The NDC Planning Committee voted on the 14 March 2018 that the application be approved subject to conditions in relation to the bus gate. This was not shown as a condition of the approval of planning permission dated 26 September 2019. He asked if this meant that there would be no bus gate now as there was no mention of it in the document? The Council needs know exactly what the position is as it had serious implications on the traffic congestion situation.

In answer to a letter from Councillor L Capon Councillor Mathews stated that DCC was not a planning authority.

b) DCC Councillor Edgell

Councillor Edgell stated that the next HATOC meeting was on 31st October and that he had requested for a comprehensive report of the Highway issues/consequences of Development in the area

c) NDC Councillor Saxby

Councillor Saxby stated that she had no NDC issues to report in respect of the Tawstock rural area

d) NDC Councillor Lofthouse

Councillor Lofthouse reported that he and Councillor Knight had set up a meeting with Petroc with regard to students parking and litter.

e) NDC Councillor Knight

Councillor Knight stated that he had arranged a meeting with Jean Watkins, NDC regarding Larkbear and he would report back at the next Parish Council meeting.

He asked that an item be placed on the next agenda regarding the narrow path to the rear of Tower View. North Devon Council owned the land but had no money to tarmac the area.

97 HIGHWAY ISSUES

a) Old Torrington Road

i) Clearance of vegetation/overhanging trees etc (Southern End)

Councillor stated that he had reported the matter to Richard Sables, DCC to action

ii) Pedestrian Safety Issues (Southern End)

Councillor Knight presented an amended pavement design report that had been previously circulated to members taking into account the concerns and views of the small group of Parish Councillors including the Clerk who had visited the area on 23rd August 2019.

It was RESOLVED that the recommendations in the report be approved and sent to James Anstee DCC for urgent action.

iii) Analysis of speed checks data in Old Torrington Road.

Councillor Knight reported that he had not had an opportunity to study the speed check data. He suggested that he meet with Councillor Mathews and Bill Banting on site to go over the detail.

Councillor Mathews suggested that Councillor Knight speak to James Anstee

98. MINUTES

RESOLVED, that the minutes of the meeting held on 17th September 2019 be approved as a correct record and signed by the Chairman subject to minute 77 (a) (i) being amended by the addition of the word 'issue' in the second paragraph after the word safety.

99. MATTERS ARISING FROM THE PREVIOUS MEETING NOT LISTED ELSEWHERE ON THE AGENDA

It was noted that there were no matters arising from the previous meeting not listed elsewhere on the agenda

100. PLANNING MATTERS

The Council considered the following planning applications:

- a) Application 70297: Replacement Single Storey Rear Extension at 17 Birch Lane Roundswell Barnstaple

Recommended APPROVAL

- b) Application 70462: Extensions to dwelling together with conversion of loft and erection of new garage, 15 Andrew Road, Sticklepath

Recommended APPROVAL

- c) Application 70538: Extensions & alterations to ground floor flats no. 2 and 3 Jubilee House Tawstock

Recommended APPROVAL

Councillor Lines declared an interest in the above application and was not present during the discussion or voting thereon

101 GROUND MAINTENANCE CONTRACT

- a) Invoices from Tivoli

Councillor had expressed concern at the invoices presented by Tivoli

The Clerk reported that the Regional Director of Tivoli had stated that he would be happy to meet Councillors if required.

It was agreed:

- i) That Councillors M. Ward, Luggar and Knight be appointed to meet the Regional Director.
- ii) That as a good will gesture an interim payment be made

- b) Review of existing contract for tendering

It was agreed to appoint Councillors M. Ward, Luggar and Knight to review the existing Grounds Maintenance contract and report back to Council

102 TELEPHONE BOX, TAWSTOCK: USE AS A LIBRARY

The Council considered a request from a Parishioner to use the telephone box in Tawstock as a library. She stated that library would be available for the school and community with books being signed in and out and recorded in a book in the box.

It was noted that there was currently no lighting in the box and the door was heavy and may be difficult for children to open

It was agreed that the proposal to use the telephone box as library be approved.

Councillor Knight stated that the applicant was his neighbour

103 TOWER VIEW PLAY AREA

The Clerk reported that one of the trees in the Tower View play area an Elm tree was dead and needed removing

It was agreed to seek tenders for its removal

104. TAWSTOCK VILLAGE HALL CAR PARK RESURFACING

Councillor Short reported that he had sought 3 quotes but to date had only received 1 quote.

105. VENUES FOR FUTURE PARISH COUNCIL MEETINGS

Councillor M. Ward presented a report by Councillor Blackman on possible central venues for future Parish Council meetings

She stated that Councillor Blackman had contacted 9 local venues for holding Parish Council meetings. Unfortunately for one reason or another they were not suitable.

The Roundswell Community Centre was too small. The only possibility was PETROC and she would investigate further

106. FINANCE MATTERS

The Council considered the following Payments:

a) Payments

RESOLVED that the following payments be agreed:

Tawstock Village Hall Hire of Hall 17/9	£	15.00
Clerks Expenses – Mileage/Postage	£	12.77
North Devon Council Clerk Salary/Admin Fee	£	553.72
PKF Littlejohn External Audit	£	360.00
C. Waldron Web Site	£	300.00

b) Current Financial Position

The current financial position as at 4 October 2019 was noted

Current A/C £42,226.73, Business Reserve £15,980.04

c) Audit 2018/19

The Clerk reported that the external auditor had signed off the accounts for 2018/19 and had not raised any issues.

107. CORRESPONDENCE

The Clerk reported the following:

- a) The Council noted a letter from NDC regarding public consultation on 3 draft supplementary planning documents relating to:
Air Quality, Leadengate Design Guide and Rural Workers Dwellings.
- b) The Council noted a letter from the CAB seeking donations towards its services
- c) The Council noted the receipt of Application 70611 relating to the approval of details attached to planning permission 61119, Larbear. This had been received after the closure of the agenda.

It was agreed to seek an extension of time and consider at the Parish Council meeting.

- d) The Council noted the receipt of a letter from the Leader of NDC Councillor Worden in response to the Parish Council's concerns regarding a strategic review of the local road network
- e) The Council noted that a Climate Action Plan Workshop was to be held on 26th October at the Cedars Inn.

- f) The Council noted the receipt of a letter from NDC regarding a Community Governance review asking Parish Council's if there was anything they would like reviewed

It was agreed to consider the matter at the next Parish Council meeting

108. AGENDA MATTERS FOR NEXT MEETING

The following issue was agreed for consideration at the next meeting:

S106 monies review. Councillor Knight agreed to prepare a spreadsheet of s106 monies for information/consideration

109. DATE OF NEXT MEETING

It was noted that the next Parish Council meeting would be on Tuesday 19th November 2019 at 7.00 p.m. at Tawstock Village Hall

Chairman

The meeting closed at 8.48 p.m.