

TAWSTOCK PARISH COUNCIL

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Minutes of the Parish Council Meeting held 27/01/16, 19:00 at Tawstock Village Hall

PRESENT:

Cllr D Brailey M.B.E. (Chairman)
Cllr N Lines
Cllr D Luggar

Cllr C Prideaux

Cllr N Short
Cllr C Thorne
Cllr M Ward

In Attendance:

County Cllr R Edgell
County Cllr J Mathews

District Cllr G Lane

7 Members of Public
P Dunn - Clerk

1. Public Session.

Representations were received concerning the consultation undertaken to date related to the proposed new play area at Tower View.

Cllr Short arrived.

Thanks were expressed for the adoption of the DCC verge cutting at Elizabeth Drive.

2. To Approve Apologies for Absence.

None.

3. To consider applications for co-option.

Councillors considered an application for co-option from Mrs Michelle Ward.

RESOLVED: The Chairman proposed, Cllr Luggar seconded and all were in favour co-option of Mrs Ward. **Clerk to action.**

4. To Receive the following Reports:-

4.1. Police.

None.

4.2. Chairman.

The Chairman reported the devolution debate was ongoing and a document summarising the key principals supporting the bid had been published for adoption by the combined authority constituent councils.

The Chairman reported proposals for a new business park south of and adjacent to the A39 west of the B3232. It would incorporate a new park and ride and the new cycle/footbridge over the A39 would connect the park and ride to Fishleigh Road.

4.3. County Cllrs.

Cllr Mathew reported:-

- Receipt of funding to produce the business case for the upgrade to the North Devon Link Road.
- Sainsbury's roundabout changes implemented.
- Shorelands Road roundabout changes awaiting funding from section 106 funding from prospective developments in the area.

Cllr Edgell outlined the division of Tawstock Rural & Urban wards and reported:-

- Work was ongoing on the 2016/17 budget and the impact of required savings.
- Impact of the new minimum "living" wage to the County Council would be additional costs of £7.3m.
- Availability of Community Cllr Grants for 2016/17.

4.4. District Cllrs.

Cllr Lane reported limited District Cllr Community Grant funding availability and financial support for the refurbishment of Tawstock Village Hall toilets.

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Cllr Luggar reported:-

- The open space section 106 contribution associated with the proposed development at Eastacombe was to be targeted on proposed new facilities located near the school/village hall.
- Following complaints about noise from the Fullerbrook turbines an independent report commissioned by the District had concluded levels were within those approved therefore no there was no statutory nuisance.
- Parking review being undertaken.
- Grants for 2016/17 made to strategic voluntary organisations.
- Looking for investment for Barnstaple rail station.
- Government phasing out the block grant and in its place allowing Business Rates raised to be retained locally.
- Proposal for a 25% cut in District Community Cllr grant funding, with the 25% being allocated to a grants reserve.

Cllr Brailey reported it was likely the District Council Tax element would rise by 1.99%.

5. Code of Conduct.

5.1. To consider any councillor dispensation requests.

None.

5.2. To receive Declarations of Interests in the business to be transacted.

Agenda	Councillor	Type	Reason	Dispensation
9.2	Cllr Prideaux	Personal	Resident of Elizabeth Drive	n/a

6. Minutes.

6.1. 09/12/15. To sign if approved, minutes of the Council.

RESOLVED: Cllr Priddeaux proposed, Cllr Lines seconded and all were in favour approval.

6.2. To note matters arising from the minutes not on the agenda.

None.

7. To consider the following Planning Matters:-

7.1. Planning list.

See planning report appended.

7.2. Planning applications received after publication of agenda.

None.

7.3. Eastacombe development proposal Open Space contribution.

Dealt with under item 4.4. **Cllrs Luggar and Lane actioning.**

7.4. Certificate of Lawfulness Granted - Rosehill Harracott.

Noted.

8. To consider the following Finance matters:-

8.1. Note account balances.

Noted.

8.2. Sanction payments due & instruct cheque signatories.

RESOLVED: The Chairman proposed, Cllr Prideaux seconded and all were in favour approval accounts 8.2.1 through 8.2.10, with Cllrs Lines and Thorne to sign. **Clerk to action.**

8.3. Annual Grants.

Councillors considered annual grants to the parish's village halls.

RESOLVED: Cllr Brailey proposed, Cllr Prideaux seconded and all were in favour a grant of £300 to each (Harracott Village and Tawstock Village Halls). **Clerk to action.**

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Potholes and blocked drains were reported. **Clerk to report.**

Councillors noted correspondence from DCC concerning any Sand Bag policy the parish council had.

RESOLVED: To suspend Standing Orders.

A resident reported the HGV activated signage at St Johns Chapel was still out of order. **Cllr Edgell to discuss with the resident.**

Standing Orders resumed.

9.2. Tower View & Grange Avenue:-**9.2.1. Proposed Play Scheme and Equipment Replacement.**

It was agreed to defer further consideration until the March meeting. **Clerk to re-agenda.**

9.2.2. Grounds Maintenance Quotes (replacement field gate, play bark, dog waste & litter bins).

The clerk reported the play bark was full and evidenced with a photo taken that afternoon; further the weekly inspector's report had not raised any issue with the bark levels.

RESOLVED: To suspended Standing Orders to allow a resident query concerning the need for seperate bins. It was explained dog waste was toxic and was not allowed in the main waste.

RESOLVED: Cllr Prideaux proposed, Cllr Thorne seconded and all were in favour:-

- Placing orders for the replacement field gate at Tower View.
- Delegating to the clerk ordering of the replacement bins subject to reviewing cheaper alternatives.
- Decline additional play bark at this time.
- Acceptance of the quote to cut the open space verge on the corner at Elizabeth Drive.

Standing Orders resumed.

Cllr Mathew requested an update on the noticeboard.

The clerk reported following a review of the Elizabeth Drive noticeboard position with the contractor it was determined the new replacement noticeboard could not be erected in the same position as the current, given its proximity to the road verge and position on grass. An alternative position had been identified allowing the noticeboard to be serviced and viewed from an existing path without obstructing the visibility splays of the service road (photos illustrating line of sights were considered). It was agreed the new noticeboard should be sited as recommended. **Clerk to action.**

9.3. Elizabeth Drive - open space grass cutting quote.

Considered with previous item.

9.4. Burial Ground – regulations and fees review.

RESOLVED: Cllr Prideaux proposed, Cllr Thorne seconded and all were in favour the following:-

- Amendedment of Rule 2 to extend burials currently from Mondays to Fridays to include Saturdays, with Sundays remaining subject to council special approval. **Clerk to action.**
- To maintain current charges, review 2017. **Clerk to action.**

10. To review and adopt revised Standing Orders to include Financial Regulations.

RESOLVED: Cllr Luggar proposed, Cllr Prideaux seconded and all were in favour adoption. **Clerk to action.**

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11. Correspondence / Consultation Received for consideration:-

11.1. Barnstaple Town Council - Effective Supervision & Performance Management Course.

Noted.

11.2. Barnstaple Town Council - Future of North Devon Records Office & Local Studies Centre.

Noted, consider financial support in the November Budget. **Clerk to action.**

11.3. Devon Air Ambulance – night time flying proposals.

It was agreed to invite a representative to explore the proposals further. **Clerk to action.**

11.4. NDH NHS Trust - Service Pressures.

Noted.

11.5. HM Lord-Lieutenant of Devon The Patron's Lunch, The Mall, June 2016.

Noted.

12. Items for report only and future agenda items.

12.1. To consider tabled items received following agenda publication.

None.

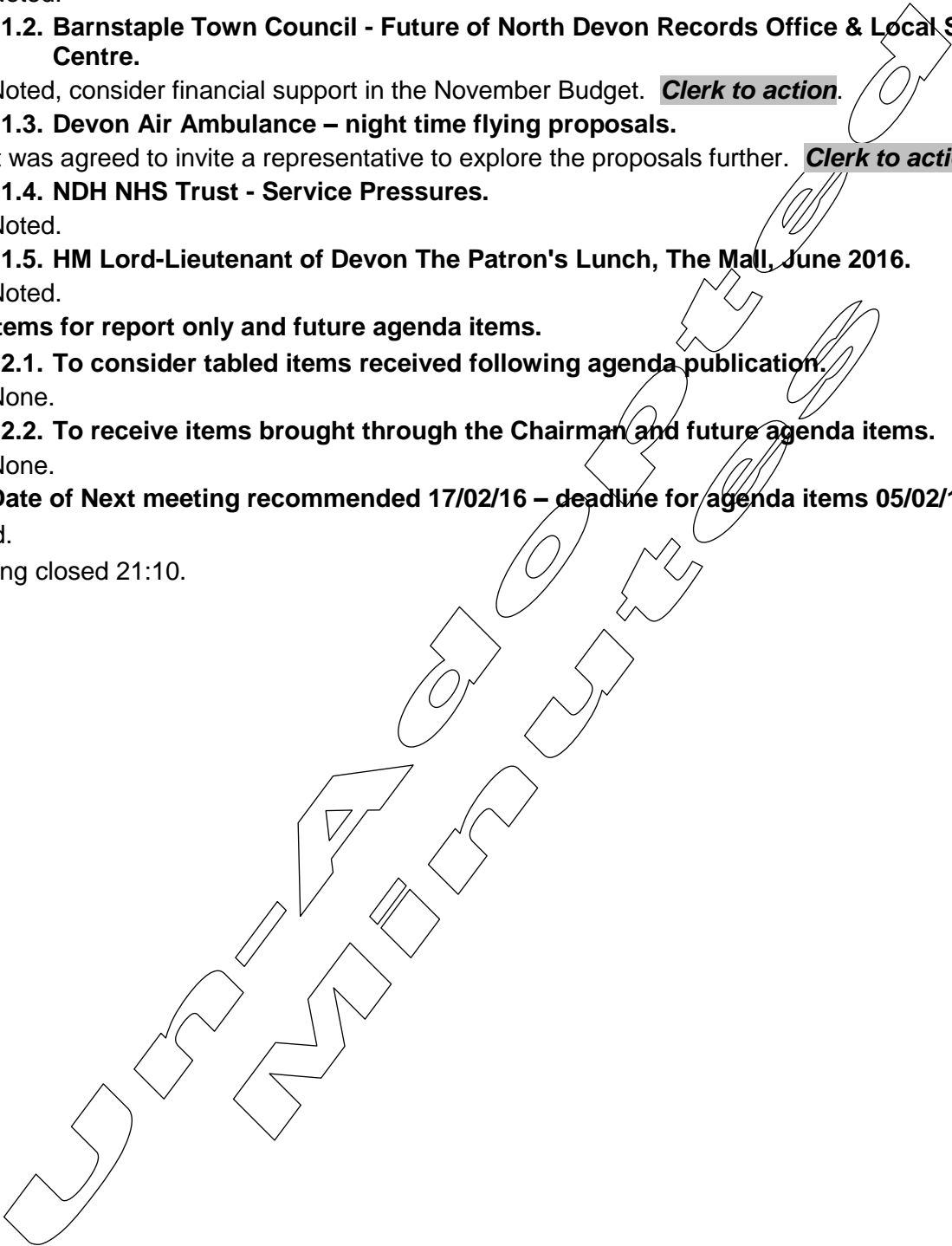
12.2. To receive items brought through the Chairman and future agenda items.

None.

13. Date of Next meeting recommended 17/02/16 – deadline for agenda items 05/02/16.

Noted.

Meeting closed 21:10.



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Planning Report

7.1.1.	No. – DCC/3830/2016 Type - Application	RESOLVED: No objection Fishleigh Road to Roundswell Business Park - Proposed cycle/walkway linking Fishleigh Road, Roundswell Business Park, with the B3232 The parish council would suggest consideration be given to future widening of the highway to dual carriageway in the design proposal
7.1.2.	No. - 59839 Type - DISCHARGE OF CONDITION APPROVE	RESOLVED: PETROC OLD STICKLEPATH HILL, STICKLEPATH BARNSTAPLE DEVON EX31 2BQ - APPLICATION TO DISCHARGE CONDITIONS 8 (NOISE EMISSIONS), 9 (EXTERNAL LIGHTING), 13 (CYCLE PROVISIONS & 14 (TRAVEL PLAN) OF PLANNING CONSENT 57983
7.1.3.	No. - 57721 Type - Grant Report	RESOLVED: Noted TO THE REAR OF BEECHWOOD HOUSE NORWOOD FARM BARNSTAPLE DEVON EX31 3JS - ERECTION OF ONE LOCAL NEEDS DWELLING
7.1.4.	No. - 58822 Type - Grant Report	RESOLVED: Noted ST MICHAELS SCHOOL TAWSTOCK COURT TAWSTOCK BARNSTAPLE DEVON EX31 3HY - CHANGE OF USE OF TAWSTOCK COURT (MAIN HOUSE) TO FORM A SINGLE DWELLING; RETENTION OF EXISTING CAFETERIA FOR THE USE OF THOSE WORKING AT AND VISITING THE SITE; PROVISION OF 9 UNITS OF HOLIDAY ACCOMMODATION; ERECTION OF ONE GUESTHOUSE TO PROVIDE SELF CATERED ACCOMMODATION; ERECTION OF TWO OPEN MARKET DWELLINGS; CONVERSION OF REDUNDANT SCHOOL BUILDINGS TO BUSINESS SPACE FOR MEDIA AND HI-TECH EMPLOYMENT WITH ASSOCIATED TRAINING AND CONFERENCE FACILITIES; PROVISION OF A NEW ACCESS; ASSOCIATED LANDSCAPING AND PARKING
7.1.5.	No. - 58823 Type - Grant Report	RESOLVED: Noted ST MICHAELS SCHOOL TAWSTOCK COURT TAWSTOCK BARNSTAPLE DEVON EX31 3HY - LISTED BUILDING APPLICATION FOR CHANGE OF USE OF TAWSTOCK COURT (MAIN HOUSE) TO FORM A SINGLE DWELLING; RETENTION OF EXISTING CAFETERIA FOR THE USE OF THOSE WORKING AT AND VISITING THE SITE; PROVISION OF 9 UNITS OF HOLIDAY ACCOMMODATION; ERECTION OF ONE GUESTHOUSE TO PROVIDE SELF CATERED ACCOMMODATION; ERECTION OF TWO OPEN MARKET DWELLINGS; CONVERSION OF REDUNDANT SCHOOL BUILDINGS TO BUSINESS SPACE FOR MEDIA AND HI-TECH EMPLOYMENT WITH ASSOCIATED TRAINING AND CONFERENCE FACILITIES; PROVISION OF A NEW ACCESS; ASSOCIATED LANDSCAPING AND PARKING
7.1.6.	No. - 60412 Type - Grant Report	RESOLVED: Noted THE OLD SCHOOL HARRACOTT BARNSTAPLE DEVON EX31 3JU - APPLICATION FOR CONSENT FOR WORKS TO TREES COVERED BY A TREE PRESERVATION ORDER IN RESPECT OF REMOVAL OF 1 OAK TREE
7.1.7.	No. - 60287 Type - Granted Report	RESOLVED: Noted MAGNOLIA HOUSE TAWSTOCK BARNSTAPLE DEVON EX31 3HU - ERECTION OF GARAGE

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7.1.8.	No. – 60339 Type - Refusal Report	RESOLVED: Noted WOODLANDS TAWSTOCK BARNSTAPLE DEVON EX31 3JH - CONVERSION OF OFFICE/STORE TO FORM DEPENDANT RELATIVES ANNEXE
7.1.9.	No. - 60348 Type - Withdrawn	RESOLVED: Noted CLANTON EASTACOMBE BARNSTAPLE DEVON EX31 3NP - FIRST FLOOR EXTENSION TO DWELLING

Bank Balances & Payment Schedule.

Bank Balances		£	
	Current	36488.93	24/12/15
	Deposit	15931.92	30/11/15
		£52,420.85	
	Less uncleared cheque payments	1262.00	
	Plus uncleared deposits	0.00	
	Council Accounts Balance	£51,158.85	
	Earmarked Funds – Burial Ground	7693.37	
	Tawstock Village Hall	300.00	

Item	Ref.	Payee	Purpose	£
8.2.1.	532	ISS (£1550.40)	Grounds Maint Invoices:-	
8.2.2.			42147859	91.20
8.2.3.			42147883	465.12
8.2.4.			42147884	507.96
8.2.5.			42148100	400.44
8.2.6.			42148101	85.68
8.2.7.	533	Tawstock Village Hall	October + November 2015	24.00
8.2.8.	534	Ucanstore.com	Qtly Storage	72.00
8.2.9.	535	HMRC	PAYE – Jan	11.60
8.2.10.	536	Clerk	Salary – Jan	488.68

Signed:

Chairman.

Dated: